

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD****ON TUESDAY 15th DECEMBER 2020 at 7.30pm by VIDEO CONFERENCE**

Present: Cllrs Morris (KM)(Chairman), Rathbone (TR)(Vice-Chairman), Beckham (NB), Morgan (PM), O'Donoghue (IO'D), Roberts (DR), Ross (CR), and Sulej (JS)

In attendance: Sharon Jones, Clerk to the Council, Cllr Kolker (CEC) and two members of the public.

12.20.1. Declaration of Interests: There were no interests declared.

2. Apologies for absence: Apologies for unavoidable absence were received from Cllrs Lord & Williams.

3. Minutes: To approve and sign the Minutes of the meeting on 24th November 2020.

Motion -Resolved: *The Parish Council accepts the minutes of the Parish Council Meeting on 24th November 2020 as a true record of the meeting.*

4. Cheshire East Council Matters: To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.

- **20mph Speed Limit Consultation** – The proposal is to implement 20mph speed limits in Central Urban and residential areas. There is some clarification needed on how this might be implemented in Goostrey if it is to go ahead. AK to inform the Parish Council of the details of how the 20mph speed limit would be implemented. TR asked if the Speeding policy would need to be re-written if the 20mph is implemented. AK confirmed that this would be the case.

- **HS2 “Borrow Pit” at Cranage** - This will be dug in Byley in the vicinity of the old airfield as part of the HS2 construction project and there will be increased lorry movements during the excavation. AK has been sent information by the planners and he will forward it to the Clerk for distribution to the councillors.

5. Committee Matters: To receive reports from the Parish Council Committees (all minutes are available at <http://goostrey.info> under the Parish Council Documents menu item.

i. **Amenities Committee Meeting** – The status update report was reviewed (see Appendix 12/20, page A2).

6. Planning Matters: To receive a report from the Planning Committee Meeting on 15th December 2020. KM. The Planning Meeting was cancelled due to no applications being received.

KM commented on an article regarding the outcome of the case against the owners of the waste skip site, in the Knutsford Guardian, which he had circulated to all councillors.

7. Financial Payments: To approve payments in Schedules 12/20. Includes: Salaries & expenses (payment schedules are available at <https://goostrey.info>).

- **Motion : Resolved** - *The Parish Council resolved to approve the payments listed on Schedule 12/20.*

8. Clerk’s Report – including Actions from the Last Meeting and Correspondence received See Appendix 12/20, Item 12.20.08 Clerk’s Report, page A1).

9. Highways & SpeedWatch – To receive reports on any items of interest – TR & CR

- i. **Speedwatch Report** - There is no new data to report as Speedwatch Sessions remain suspended and resumption will be considered when the Cheshire East Council area is designated something better than COVID-19 Tier 2.
- ii. **Water on Main Road** - The Clerk reported that she had received no response to her request for an update on this issue.
- iii. **Footway on Main Road** – The suggestion from Highways was for them to contact the resident direct, however, the Clerk had responded that this would not resolve the situation as it was an issue for all footway users.
- iv. **Tractors**– Cllr Roberts remarked on the number of large tractors driving through the village and the perception that they are travelling above the speed limit. Cllr Rathbone commented that the size of the vehicles makes them appear to be travelling faster than they are. However, unless there is an accident there is little that can be achieved by talking to the PCSO or Highways.

10. Police Matters To inform the PC of any key recent developments and to answer Councillors' questions - TR. There were no items to report.

11. Annual Plan : To approve the Draft Annual Plan– see Appendix 12/20, page A3.

KM commented that the plan would need to be revised for the year 2021/22.

IO'D requested that in the Amenities section item D needed to be reworded to refer to “a volunteer network” and change the reference to the plans so that this statement s related to the items above. He also commented that the possibility of installing electric car charging points in the Village Hall car park would need to be reviewed regularly given the latest Government announcements on ceasing the sale of non-electric cars by 2030.

Motion: Resolved: *The Parish Council resolved to adopt the Annual Plan with immediate effect including the suggested amendments.*

13. Minor Items & Items for the Next Agenda: To take any points from Members and to note urgent items of interest.

- i. KM commented that he had received the Parish Council newsletter and commented that it looked very good.
- ii. FOGS – DR indicated that a draft tenancy agreement for the Ticket Office has been created and it is currently being reviewed by Northern Rail. He also reported that two new notice boards had been proposed and Northern Rail will pay for one and he expected to receive funding from a 3rd party for the other. If that funding did not materialise Fogs would apply for a grant from the Parish Council.

14. Date of Next Meeting: To confirm the date of the next Meeting – 26th January 2021.

15. Closure of Meeting: The Chairman closed the meeting at 20:15.

Public Session

There were no comments from members of the public.

Minutes of the meeting remain draft until approved at the next meeting of the Council.

APPENDIX 12/20**ITEM 12.20.8. CLERK'S REPORT****Actions from Last Meeting**

- a. Clerk to circulate details of the Recycling Consultation and Transport and Car Parking Consultations to all councillors. **Completed**
- b. Clerk to produce instructions for including the disclaimer in e-mails and distribute to councillors. If councillors have difficulties the Clerk can carry out the procedure for them. **Completed.** *Cllr Sulej indicated that there was an issue pasting the disclaimer into the Gmail signature. Councillors were advised to contact the Clerk if they have any problems.*
- c. Clerk to contact the School to find out what can be done to prevent the vans being parked in the Car Park. **Completed** – Clerk to speak again to the School Business Manager.

Correspondence

- a. Came & Company Insurance - RE: Goostrey parish Council - Insurance Query 24/11/2020 136 KB
- b. CEC Highways RE: Accident on the Bridge on Mill Lane, Goostrey 24/11/2020 43 KB
Information has been sent to Highways to help them identify who is responsible for the maintenance of the road and the bridge. However, if he wants to examine the past minutes of the Council to see if there are any references to the ownership of the bridge on Mill Lane. It was also agreed that the Clerk would suggest Highways contact the residents on the private part of Mill Lane.
- c. Cheshire Accountants RE: KashFlow Payroll annual price increase 24/11/2020 69 KB
- d. FOGS special award for the newsletter 25/11/2020 14 MB
- e. consult@objective.co.uk Cheshire East Council: Daily email digest 26/11/2020 12 KB
- f. The Storehouse Congleton - RE: Donation from Goostrey Parish Council to the Storehouse Food Bank
- g. Unmetered Supplies Enquiries - Goostrey PC UMS Festive MPAN 1300060124071 Inventory Request 2020
- h. NetWise UK SSL certificates 27/11/2020 28 KB
- i. Goostrey Primary Admin 14th December - Panto day for class bubbles Mon 30/11 41 KB
- j. Cheshire Community Action launches community housing hub Mon 30/11 610 KB
- k. Footpaths Group - Re: Mill Lane Bridge Tue 01/12 16 KB
- l. PCSO Ade Chadwick RE: [EXTERNAL] New SID ~[OFFICIAL]~ Wed 02/12 16 KB
- m. Cheshire Community Action *Latest Corona Virus information from ACRE* Wed 02/12 74 KB
- n. Knutsford Town Council RE: Knutsford Mayor Making Ceremony - 7th December 2020 Wed 02/12
- o. Came & Company RE: Insurance Query - Goostrey Parish Council Thu 03/12 130 KB
- p. Information Commissioner's Office - The UK has left the EU - keep data flowing at the end of transition
- q. ChALC Weekly Bulletin 04.12.2020 Fri 04/12 657 KB
- r. Gateway Confirmation Successful Receipt of Online Submission for Reference 709/NTG544
- s. NetWise UK Introducing NetWise V2 Sun 19:00 48 KB
- t. St Luke's Church Fw: carol singing - for email list and Facebook Mon 20:21 36 KB
- u. CEC - Pre-Budget Consultation 2021-25 Tue 9:01 22 KB
- v. Contact UsMP : General enquiry Tue 12:50 9 KB
- w. Police Crime Commissioner Police & Crime Commissioner and Chief Constable Stakeholder Bulletin - December
- x. Cheshire East Highways Road Closure: Hermitage Lane, Goostrey 11:37 8 KB
- y. Cheshire East Footpaths Group – re Mill Lane Bridge

ITEM 12.20.5. COMMITTEE MATTERS**Amenities Activities Update Report 11th December 2020**

The following actions have been taken since the Parish Council Meeting on 24th November 2020.

1. Graveyard Maintenance and Village Grass Cutting Contract for the period from 1st April 2021 to 31st March 2022.
All parties have been contacted and the new contractor, Northwich Town Council, will commence the works in April 2021.
2. New hard standing and Bench for Booth Bed Lane (opposite Meadow Avenue)
The new bench and ground works have been ordered and we anticipate the works to be completed in January 2021.
3. Purchase of New Speed Indicator Device to replace the unit on Booth Bed Lane
The device has been ordered and installation is expected to take place in January 2021. The new unit will be installed at Shearbrook on Main Road and the unit in place there will be moved to the location on Booth Bed Lane.
4. Gabion Planters
The supplier for the planters has been selected and the project is estimated to be under the £1500 budget allocated. The contractor has been informed but the order cannot be placed until we hear from CEC Highways. It is expected that the works will be carried out in Spring 2021.

SEJ 11.12.2020

ITEM 12.20.11. ANNUAL PLAN

**Goostrey Parish Council Plan for 2020-21
Presented by Responsibility**

Amenities Committee

- A) Revise the Resilience Plan to take account of learnings from the Covid-19 situation Including an emergency network of support for any purpose** (eg extreme weather event recovery), with appropriate training (eg on PPE, CPR) with a mechanism to keep lists up-to-date. To include any learnings from Holmes Chapel and surrounding villages resilience plans.

SL and PM volunteered to undertake the review/update with support from the Clerk with a view to them producing a first revised draft by end of December 2020.

- B) Get feedback from villagers on their views on what they want to see in the village for the future.**

Publish a plan to improve every area of the village. To include: Church Bank/Main Road, Main Road/Booth Bed Lane, Booth Bed Lane Green, Primrose Chase, outside Main Road Newsagent and Station area.

A questionnaire will be produced by NB & TR by end February 2021.

Distribution of the Questionnaire both physically and via Survey Monkey and analyse results to take place in 21/22.

- C) Create a Plan to implement the Environmental Policy utilising the Environmental group as well as deciding what a longer-term strategy would look like.** PM to liaise with the Environmental Group to confirm membership and to arrange joint meeting of Amenities Committee and Environmental Group in January 2021 to consider development of plan.

- D) Implement the plans outlined in A, B & C (above) and make a positive difference to the village commencing 2021-22,** potentially using a village volunteer network and the owners of commercial premises for feedback and implementation.

- E) Define and implement visual speeding deterrents, including resolution on the proposal to install village 'gates'.**

Progressing following decision by PC at meeting on 22/09/20 to accept recommendations of report to that meeting. KM has written to CEC asking them to consider funding and implementing works.

- F) Consider the potential to provide electric car/van charging points (environmental improvement) at the village hall?**

After some initial investigation there appears to be no appetite for this at the present time. Revisit in 2021/22.

- G) Investigate and implement improvements to the Booth bed Lane play area.**

- a. S106 Monies for the Booth Bed Lane Play Area** – The amount of funding has been confirmed by ANSA and is now available to be spent. The Council has agreed that the Amenities Committee will lead this project and that any contact or correspondence from ANSA and other stakeholders, should be directed to the Clerk.

Village Hall Management Committee

- A) Create a recovery plan for letting the village hall including managing Covid-19 situation and recruitment of new VH Supervisor.**

- a.** A plan to re-open the Village Hall has already been completed. We are currently aiming at re-opening at the beginning of April 2021.

- B) Create a Process to Liaise with other village letting facilities to manage over/under capacity across the village.** Clerk and VH Supervisor once VH has re-opened.

- C) **Actively promote availability of the village hall to increase revenue and maximise local social benefits.** This activity is to be undertaken by the Village Hall Supervisor in consultation with the Clerk and will begin when the Village Hall Supervisor has been employed.
- D) **Village Hall fully operating with improved methods and processes for maximising use for income and social benefit.** This activity is to be undertaken by the Village Hall Supervisor in consultation with the Clerk and will begin when the Village Hall Supervisor has been employed.
- E) **Roll out the on-line booking system.** This activity is to be undertaken by the Village Hall Supervisor in consultation with the Clerk and will be carried out within 6 months of the starting date of the new Village Hall Supervisor.

Finance Committee

- Review the process for obtaining quotes (eg time limit for suppliers on responses)

Planning Committee

- Review updating the Neighbourhood Plan after CEC publish the SADPD (in 2021)
- Re-Investigate grants/funding for driveways for bungalows on Main Road (in 2021)

Clerk (supported by the PC where required)

- Achieve The 'Quality Standard' (Local Council Award Scheme)
- Encourage residents to report potholes/blocked drains/defective street lighting etc to CEC using the 'Report It' website.
- Clerk to pass to CEC any complaints about hedges impinging on Footways/Highways and request that the CEC Ward Councillor and Highways Contact carry out a walk round the village once a year.
- Ensure maintenance of road signs (cleaning/trimming back) is reviewed at least 6 monthly (by the Amenities Committee) and any issues passed to CEC for action.

Individual Councillors

- If approved by PCSO carry out speed watch (post COVID-19) on traffic approaching the station bridge to see if the rumble strips are working. **Cllr Rathbone**
- Deliver 'Speedwatch' enhancements (eg SDU battery change timetable). **Cllr Rathbone**
- Finalise with CEC and Network Rail whether traffic lights and a walkway can be solutioned in addition to signage – **Cllrs Morris & Rathbone**
- Create a strategy/plan to address social isolation in Goostrey – **Clerk to liaise with local groups and report to the Council.**
- Assist FOGS with plans to bring the Goostrey Station Building into beneficial use for the community, including facilities such as WC, cycle shelter. **Cllr Roberts**
- Create a strategy and have a working relationship with Sibelco that delivers the best outcomes for Goostrey. **Cllr Roberts**
- Investigate what is feasible in relation to establishing a Youth Council. – **Cllrs Roberts & Sulej**

Adopted at the Meeting of Goostrey Parish Council on 15th December 2020.