



Goostrey Parish Council

FINANCE COMMITTEE MEETING

AGENDA for the MEETING on TUESDAY 13th OCTOBER 2019, at 7.30pm
via VIDEO CONFERENCE

1. Declaration of Interests
2. Apologies for absence.
3. Minutes of meeting of 7th July 2020
4. Actions from the Meeting of 7th July 2020
 - a. Budget Review
 - Clerk to set out a timetable for the Budget Meetings for Committees starting at the end of September with a view to the budget being presented to the Council at the November meeting. Guidance for Committee Chairs for Budgets for 2021/22. **Completed**
 - Clerk to arrange for Committees to review their planned expenditure for the current year to see if there are items that can be removed or delayed until we are in a better financial position. Core expenditure to be identified. **Completed**
 - Clerk to request TWM inspect the SDU on Booth Bed Lane, and establish if it can be repaired and if so, how much would it cost. **Completed:** *The unit has been inspected and it cannot be repaired as the parts are no longer available.*
 - Clerk to estimate the Recharge for 2020/21. **No Action:** Unable to complete at this time, other than there should be no charge for Business Rates.
 - b. Clerk to request information on how the Bankline audit report works as there does not appear to be any transaction numbers on it, making it difficult to reconcile the transactions.
5. Financial position vs. budget for the period from 1st April to 30th September 2020
6. Draft Unaudited Accounts for the period from 1st April to 30th September 2020
7. Budget 2021/22 – To review the proposed budgets from the council's committees and to formulate a budget to put forward to the Council at the meeting on 24th November at the latest. See attached budget reports.
8. Assets – To review the format of the asset register and to carry out an audit of the assets on the register.
9. Emergency Procedure – To review the current status of the Emergency Procedure.
10. Risk Register - To review the Risk Register.
11. VHPFF Donation for New Bowling Pavilion – To consider requesting an update on the status of the project from the VHPFF in March 2021.
12. Minor Items and Items for the Next Agenda
13. Next meeting – 5th or 12th January 2021
14. Close meeting.

Zoom Meeting joining link

<https://us02web.zoom.us/j/88696747150?pwd=U3NPNYm5tTXA5Sm1ZcFo3TVluMDBDZz09>

Meeting ID: 886 9674 7150 and Meeting Passcode: 667593

Dial by your location - +44 131 460 1196 United Kingdom or +44 203 051 2874 United Kingdom