



**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD  
ON TUESDAY 28<sup>th</sup> JULY 2020 at 7.30pm by VIDEO CONFERENCE**

Present: Cllrs Morris (KM)(Chairman), Rathbone (TR)(Vice-Chairman), Beckham (NB), O'Donoghue (IO'D), Roberts (DR) and Sulej (JS)

In attendance: Sharon Jones, Clerk to the Council, Cllr A Kolker, CEC and two members of the public

**07.20.1. Declaration of Interests:** There were no Declarations of Interests made.

**2. Apologies for absence:** Apologies for unavoidable absence were received from Cllrs Lord, Morgan, Ross and Williams.

**3. Minutes:** To approve and sign the Minutes of the meeting on 23<sup>rd</sup> June 2020.

***Motion 1 - Resolved:*** *The Parish Council accepts the minutes of the Parish Council Meeting on 23<sup>rd</sup> June 2020 as a true record of the meeting.*

**4. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.

Cllr Kolker reported back on the following issues:

**National Speed Limit on New Platt Lane, Goostrey Lane and Blackden Lane** – Cllr Kolker commented that New Platt Lane from the A50 to the 30mph limit is the responsibility of Cheshire West and Chester Highways. He observed that it would be difficult to drive at 60mph on Blackden Lane because of the bends and state of the road. Which means that Goostrey Lane is the only road on which the speed limit needs investigation. Cllr Kolker said that the same issue occurred on Northwich Road in Cranage, and he was told by Highways that the speed limit could not be changed unless there was anything in the Cheshire East Highways Speed Management Strategy which would support a change to the speed limit. He suggested that the Parish Council looks at the Strategy Document to see if an argument can be made to reduce the speed limit between the A50 and the 30mph limit on Goostrey Lane.

IO'D – Asked if there was a strategy for speed limits how did the 30mph on the A535 at Twemlow receive approval. AK responded that the 30mph limit at that location was put in place before speed management strategy was implemented. The reduction in the speed limit in Twemlow was a mistake and one of the reasons the strategy was put in place. He went on to say that the 30mph limit is more dangerous because it frustrates drivers as the speed limit is too low. There are some other anomalies in CEC, implemented when Parishes could dictate the speed limits before the Strategy was implemented.

**Council Tax Increase** – Cllr Kolker indicated that it was likely that council tax would increase next year, although his personal opinion was that it is too high already. He advised that the decision to set the new council tax would not be made until February 2021, and consultations on the budget will start from September 2020 onwards, which is the Council's opportunity to make comments on the proposed rate.

**Waste Site on Bridge Lane** – CEC Planning is still waiting for a definitive response from the Environment Agency, and until the response is received the application cannot be heard at the Strategic Planning Board. Cllrs Kolker and Gilbert will attend the Strategic Planning Board and will report that they are not impressed with CEC's lack of action regarding the breaches of planning and the stop order at the site.

KM commented that it was difficult to understand what the Environment Agency are waiting for as it is months since the application was submitted. If the operation of the site reaches 7 years will they automatically get permission? Cllr Kolker commented that CEC Planning does not want to leave room for appeals and if the main consultee does not respond this makes it hard to proceed. He also said that if the application is refused, a changed application could be submitted, and the process would start all over again.

TR suggested that the Parish Council asks the Environment Agency directly why they have not responded to the Application. KM suggested that the Parish Council wait for the outcome of the Strategic Planning Board meeting and decide if the Parish Council should write a letter of complaint to the Environment Agency for their lack of response.

**Re-opening of Leisure Facilities** – Cllr Kolker reported that in Cheshire East, most of the Leisure Centres opened on 25<sup>th</sup> July, and the remaining centres will open on 1<sup>st</sup> August. Swimming pools will re-open on 1<sup>st</sup> September.

5. **Committee Matters:** To receive reports from the Parish Council Committees (all minutes are available at <http://goostrey.info> under the Parish Council Documents menu item.
- i. **Finance Committee Meeting -7<sup>th</sup> July 2020** – Cllr Sulej, Vice Chairman of the Finance Committee reported that there had been no issues raised by the Internal Auditor. He went on to propose the following motions.
    - **Motion 2 - Resolved:** *The Parish Council accepts the Unaudited Accounts for the period from 1<sup>st</sup> April to 30<sup>th</sup> June 2020.*
    - **Motion 3 - Resolved:** *The Parish Council accepts the Budget vs Actuals report for the period from 1<sup>st</sup> April to 30<sup>th</sup> June 2020.*
    - **Motion 4 - Resolved:** *The Parish Council accepts the minutes of the Finance Committee Meeting on 7<sup>th</sup> July 2020, and all the resolutions therein.*
  - ii. **VHMC Meeting – 8<sup>th</sup> July 2020** – Cllr Beckham summarised the minutes and proposed the following motions.
    - **Motion 5 - Resolved:** *The Parish Council accepts the minutes of the VHMC Meeting on 8<sup>th</sup> July 2020, and all the resolutions therein.*
    - **Motion - Resolved:** *The Parish Council resolves to accept the recommendation of the Village Hall Management Committee to start consulting with hirers regarding the re-opening of the Village Hall and to keep the date of re-opening under review until such time as the VHMC make a recommendation to the Parish Council to re-open the Village Hall.*
    - **Motion - Resolved:** *The Parish Council resolves to allow the School to use the Hall (as previously outlined) until the beginning of October Half Term Holiday, with the exception that it can be used by the Parish Council subject to 1 weeks' notice, during the hours laid out in the Joint Use Agreement.*
  - iii. **Amenities Committee Meeting – 14<sup>th</sup> July 2020- Minutes**
    - **Motion 6 - Resolved:** *The Parish Council accepts the minutes of the Amenities Committee Meeting on 14<sup>th</sup> July 2020, and all the resolutions therein.*
6. **Planning Matters:** The following applications were considered by the council:
- **20/3091C** - NEW FARM, CHELFORD ROAD - Extend existing annexe into existing garage. Comments due by 19<sup>th</sup> August 2020. **Resolved:** *The Parish Council resolved to make no comments unless Jodrell Bank Observatory (JBO) objects in which case the Parish Council would support JBO.*
  - **20/2960T** - 14, WOOD LANE - Tree works to remove Oak tree & replace with Beech, crown lift two Oak trees to a maximum of 5m and crown thin Silver Birch Trees by 20%. No date

for comments. **Resolved:** *The Parish Council resolved to make no comments however, the Parish Council will support the views of the CEC arboriculturist.*

7. **Financial Payments:** To approve payments in Schedule 07/20. Includes: Salaries & expenses.  
**Motion 7 - Resolved:** *The Parish Council approves the payments listed on Schedule 07/20.*  
**Motion 8 – Resolved:** *The Parish Council approves the payments listed in Appendix 07/20. Any further payments will be reviewed by the Finance Committee and approved at the Parish Council Meeting in September 2020.*
8. **Clerk’s Report – including Actions from the Last Meeting and Correspondence received** See Appendix 07/20 item 07.20.08 Clerk’s Report
9. **Highways & Speedwatch** – Cllr Rathbone drew councillors’ attention to the SpeedWatch report and observed that the speeds were reducing to pre-lockdown level. He also reported that the PCSO will be carrying out TRUECAM sessions near Station Bridge.
10. **Police Matters:** Cllr Rathbone reported that he would be attending the Town and Parish Council Liaison Meeting on 30<sup>th</sup> July 2020.
11. **Audit 2019-20** - The Clerk presented the following documents to the Parish Council for approval (these papers are published at <https://goostrey.info> and on the public notice boards)
  - i. Internal Audit Report 2019-20 (AGAR page 3)
  - ii. Annual Governance Statement 2019-20 (AGAR page 4)
  - iii. Statement of Accounts 2019-20 ( AGAR page 5)**Motion 9 - Resolved:** *The Parish Council accepts the Internal Audit Report for 2019-20*  
**Motion 10 - Resolved:** *The Parish Council approves the Annual Governance Statement 2019-20*  
**Motion 11 - Resolved:** *The Parish Council approves the Statement of Accounts 2019-20*  
**Actions:** Clerk to send the AGAR and all required documentation to the External Auditor before the end of August 2020. Clerk to put up the notice for the excise of electors’ rights once the AGAR is submitted.
12. **Annual Plan** – Update on Youth Opportunities initiative. Cllrs Roberts and Sulej presented an interim report on the status of their investigations into the possibility of creating a Youth Council for Goostrey. The final report will be presented to the council with the Annual Plan. See the report in Appendix 07/20.
13. **Local Council Awards Scheme – Quality Award:**
  - i. To consider adopting the updated policies listed in Appendix 07/20.
    - o **Motion 12- Resolved:** *The Parish Council agrees to adopt the policies listed in Appendix 07/20.*
  - ii. To agree the list of councillors to review the policies listed in Appendix 07/20, to be presented at the September meeting.
    - o **Motion 13 – Resolved:** *The Parish Council agreed the list of reviewers and policies to be reviewed and to be presented at the September Parish Council Meeting.*
  - iii. The goal is to consider applying for the LCAS Quality Award at the September Meeting 2020.
14. **Website Accessibility Compliance Status:**
  - i. The Clerk presented a report on the status of compliance of the website. See report in Appendix 07/20.
  - ii. To consider the draft Website Accessibility Statement. See Appendix 07/20.
    - o **Motion 14 - Resolved:** *The Parish Council resolves to adopt the draft Website Accessibility Statement.*

- 15. Minor Items & Items for the Next Agenda:** To take any points from Members and to note urgent items of interest.
- i. Sibelco Rudheath Lodge Quarry Community Liaison meeting on 21<sup>st</sup> July 2020 – Cllr Roberts delivered a report from the meeting. See the report in Appendix 07/20. **Action:** DR to request the electrical data required by Jodrell Bank from Sibelco now and in October.
  - ii. To consider holding the September Meeting face to face in the Main Hall – Cllr O’Donoghue asked councillors to consider making the September Meeting a face to face meeting. A vote was not taken but councillors felt it was too early to make the decision. **Action:** Clerk would contact the councillors on 7<sup>th</sup> September to ask if they would be willing to attend a face to face meeting.
  - iii. Friends of Goostrey Station Update – FOGS have been awarded a bike Shelter from DPD and they are now able to start working at the station again with a maximum of six people.
  - iv. The Chairman also reported that an approach would be made to Network Rail regarding the safety of Goostrey Station Bridge and a report would be made on any progress at the September meeting.

**16. Date of Next Meeting:** To confirm the date of the next Meeting – 22<sup>nd</sup> September 2020.

**17. Closure of Meeting:** The Chairman closed the meeting at 21:19.

**Public Session** – A resident reported that the Friends of Goostrey Station are now allowed to attend the Station subject to Government Guidance.

*These minutes will be submitted for approval at the next meeting. Until then they are draft minutes.*

All minutes and meeting papers which are non-confidential are available at <https://goostrey.info> under the Parish Council Documents menu item

## **APPENDIX 07/20.**

### **ITEM 07.20.07. - FINANCIAL PAYMENTS – PAYMENTS FOR AUGUST 2020**

CTS Systems	VH Cleaning	£ 40.00
CTS Systems	Clearing VH Border	£100.00
Greenfingers	August	£574.00

Salaries can be paid on approval of the Staff Committee and added to the payment schedule to be approved at the next PC Meeting

Any item up to £500 can be authorised for payment by the Finance Committee between PC meetings

### **ITEM 07.20.08. - CLERK'S REPORT**

#### **Actions from Last Meeting**

- a. KM to email any questions to Cllr Kolker including Cllr Williams question regarding assurance from CEC that council tax will not increase significantly next year. Completed but no response.
- b. Clerk to request a response from Cheshire East Highways and the Cheshire Constabulary for a response to the letter about average speed cameras. Completed but no response.
- c. Clerk to ask for an update from Planning Enforcement regarding the Antenna on Station Road. Update received.
- d. Clerk to attach the schedule of activities the Love Goostrey Volunteers have carried out during the COVID-19 Pandemic to the minutes of this meeting so that the actions are recorded in the Parish Council Minute Book and on the website. Completed.
- e. Cllrs Roberts and Sulej to provide a report on the Young Persons Initiative for the Annual Plan to the Council at the July meeting. Report submitted and item on the agenda.
- f. Councillors to check the Annual Plan and to let the Clerk know if they are happy to accept the actions allocated to them before the July Meeting. Clerk sent reminder.
- g. The Parish Council to review the Annual Plan in September and finalise in October/November.
- h. Appoint Committees at the September meeting if the meeting is face to face if not defer to the October meeting.
- i. Clerk to add a Communications Policy to the list of new policies. Added to list of policies.
- j. Corner of Booth Bed Lane and Main Road – Any plans to update the area would need to be discussed with Nell Jones' family before any final decisions are made. Defer to Amenities.
- k. The Sibelco strategy – Form a working party led by Cllr Roberts. No status.
- l. Clerk to provide a list of policies and staff related document for review. Completed.
- m. Clerk to look at Councils of villages of a similar size to Goostrey which have achieved Quality Gold status to see what initiatives they have undertaken which contribute to achieving the award. Ongoing.
- n. Clerk to liaise with the Netwise to ensure the site is compliant by September 2020. Ongoing.
- o. Clerk to carry out further testing of the site to ensure it is compliant. Ongoing.
- p. Clerk to investigate using Word format documents (read only) and storing them in Office 365 one drive and link them to the web site instead of using PDF files which are not as accessibility compliant. And to review if the Twitter and Facebook feeds are complaint. Include cost implications of any of these changes. Clerk to report at July meeting.

#### **Correspondence**

- a. SLCC Daily Digest - 24/06/2020 24/06/2020 37 KB
- b. Jay Ashall Re: Bowling Hut 26/06/2020 9 KB
- c. National Association of Local Councils CHIEF EXECUTIVE'S BULLETIN 26/06/2020 79 KB

- d. rradar Coronavirus: Latest News and Support from rradar 26/06/2020 92 KB
- e. Greenfingers Re: Verge Opposite the Crown 29/06/2020 12 KB
- f. Chalc FW: ChALC Weekly Bulletin 29/06/2020 7 MB
- g. Netwise Info Re: Website Accessibility Compliance 29/06/2020 26 KB
- h. Cheshire Community Action Parish Council Membership Renewal - 29/06/2020 352 KB
- i. National Association of Local Councils CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS 30/06/2020 95 KB
- j. National Association of Local Councils CORRECTION:CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS 30/06/2020 90 KB
- k. Bennett Brooks- Internal audit report 01/07/2020 6 MB
- l. Chalc Councils meeting the challenge of Covid-19 02/07/2020 86 KB
- m. National Association of Local Councils CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS 02/07/2020 75 KB
- n. Information Commissioner's Office Latest news from the ICO 03/07/2020 80 KB
- o. CEC Borough Council [OFFICIAL] RE: Re: RE: Rates Refund 10/07/2020 53 KB
- p. Police & Crime Commissioner and Chief Constable Stakeholder Bulletin - 10 July 2020 10/07/2020 942 KB
- q. Sibelco - Rudheath Liaison Meeting Mon 13/07 560 KB
- r. Came & Company RE: Confidential: Goostrey Parish Council – Re-opening VH Tue 14/07 8 MB
- s. Let Us Know Team Complaint (ref: 8434582) Fri 17/07 8 KB
- t. Gary Forster (TWM) Automatic reply: SDU on Booth Bed Lane, Goostrey Fri 17/07 13 KB
- u. National Association of Local Councils CHIEF EXECUTIVE'S BULLETIN Fri 17/07 83 KB
- v. 10<sup>th</sup> Anniversary of U3A organisation for Holmes Chapel and Surrounding Villages - the following mail was received from U3A.

“You may know that the Holmes Chapel & District U3A is celebrating its tenth birthday this year. You may have seen our newly planted garden near the Holmes Chapel Medical Centre. Although many of our events have been cancelled, we are developing contingency plans to mark the occasion.

Many of our members, myself included, live in Goostrey and would like to decorate key points in the village by yarn bombing. Members of our knitting group are making yellow and blue (our colours) pom poms and flowers, which we would like to string up on the bog bean, around the key notice boards (the shops, opposite the Trading Post, the PC board) and other sites yet to think about. The effect will be similar to the red white and blue pom poms we made for VE Day that you may have seen decorating the trees and railings at St. Luke's church in Holmes Chapel. We will also have a moving banner, which we would like to set up for a couple of days at the bog bean.

We have permission from the Holmes Chapel Parish Council to yarn bomb that village during the weeks before and after 21st November and we are seeking permission to install large banners at several points along the A50.

I hope that the Goostrey Parish Council will welcome this idea, particularly in this trying period we are all living through. It will bring a touch of joy in the weeks before Christmas. We will, of course, take down everything before the Christmas lights go on.

Any advice you can give me will be most helpful.”

U3A or University of the 3<sup>rd</sup> Age is an organisation based in Holmes Chapel which services the surrounding Villages. There are over 700 members in total and over 70 live in Goostrey.

It is important to support local organisation and to this effect Cllr Rathbone proposes that the Parish Council supports the request and makes a donation towards U3A.

The only concern raised by the Clerk is the placing of the banner and the insurance implications of placing the banner on the Bog Bean. The banner would not be covered by the Parish Council's

insurance unless it was provided and placed on the Bog Bean by the Parish Council (or its representative) and a risk assessment is carried out.

**Action:** Clerk to contact U3A and to advise that we cannot support the erecting of the banner on the Bog Bean as it is not Parish Council Land and to recommend that U3A contacts Cheshire East Highways to request permission to erect the banner.

Cllr Rathbone proposes the following motion

**Motion - Resolved:** *The Parish Council resolved to support a donation of £100 to U3A.*

## **ITEM 07.20.12. - ANNUAL PLAN - UPDATE ON YOUTH OPPORTUNITIES INITIATIVE**

**Working Party Members: Councillor's Dave Roberts and Dr Julian C Sulej**

### **Overview**

The working party is reviewing options concerning the formation of a Goostrey Youth Council. There is already a youth council in existence in Holmes Chapel with the majority of youth members coming from Holmes Chapel. The working party is therefore undertaking some fact finding to determine answers to the following key questions:

### **Key questions**

1. Should Goostrey have its own Youth Council?
2. Alternatively, should we collaborate with Holmes Chapel Youth Council instead and help them create activities for young people based in both parishes?

### **Current situation**

The working party are still in the fact-finding stages of evaluating information relevant to the key questions above. So far, Councillor Roberts has been in touch with Tina Cartledge, member of Holmes Chapel Parish Council and currently involved in the Youth Council and Councillor Sulej has investigated help available from the British Youth Council.

Councillor Roberts has asked the following questions and the following answers have been provided.

**Q1.** Do you have any information on the membership of the Youth Council vs. who lives in Goostrey or is every member from Holmes Chapel?

**A** All are from HC but has the potential to be from outside the village as it's open to those who attend the school and relevant groups and societies.

**Q2.** Can you summarise the activities in place so we can create activities for Goostrey that involve both councils and possibly add to what you are doing already?

**A.** The main project the YC have done is a Youth Cinema, but due to the current crisis, the cinema hasn't been operational the last few months although we are hoping to relaunch in October. They have also run a poster competition within the school and have been working with the Partnership researching options for a youth shelter. It's only in its 2nd year, and that 2nd year has been somewhat overtaken with the Covid situation.

### **British Youth Council**

There is a wide range of information available and a number of training courses. However, these courses are somewhat expensive (up to £1250/day)

### **Conclusions**

Additional fact-finding is needed to determine the relevant areas for collaboration or not? In addition, we need to identify relevant areas that can provide opportunities for new youth initiatives to add value to what is already being done and avoid clashes of activities and potential waste of resources.

- To enable youth in the area to help plan the future of the local area
- To give a voice to local youth on current issues
- To help develop additional facilities for young people
- To aid in improving the local environment
- To act within the local community

The aim of the youth council is to be self-sustaining and not run directly by the Council. Although councillors may be available to support where allowed.

Report from Cllrs Roberts & Sulej

### **ITEM 07.20.13. - LOCAL COUNCIL AWARDS SCHEME – QUALITY AWARD**

- i. To consider adopting the updated policies listed below:

**Adult and Child Safeguarding Policies** – These policies were obtained from Cheshire Voluntary Services and they have not been updated since we adopted them.

Three changes are recommended:

- Cllr Craggs is no longer on the Council. Propose to nominate the Chairman of the Council in order that the policy does not need to be changed when a specific councillor leaves the council.
- The actions page is an internal document and should be removed from the policy.
- Update the review date of July 2021

**Disciplinary and Grievance Policies** - The disciplinary policy refers specifically to the ACAS Code of Practice which is dated March 2015, our policy was approved in 2017 and same code of practice is in place now as was in place then.

One change is recommended:

- Update the review date of June 2022.

- ii. To agree the list of councillors to review the policies listed below which are to be updated and presented at the September meeting.

- Complaints Procedure - this has no review date and pre-dates all other policies. Clerk to reformat the policy, KM to review it, and set a new review date.
- Data Protection Policy - review date February 2018 – Clerk to reformat and review the policy and set a new review date.
- Publication Scheme - review date November 2018 – Clerk to check for amendments. Review date October 2022
- Training Policy - review date 2021. Clerk to review and update the list of training courses available and the training undertaken. Currently only the Clerk is taking training, councillors should be encouraged to take training courses as this may be an issue attaining the Quality Award. Online training and webinars are available.
- Risk Management Policy – Reviewed in April each year at the Finance Committee Meeting. Set review date to April 2021.
- Risk register - review date October 2020 - No action as will be reviewed at Finance Committee and updated accordingly. Review date September 2022
- Health & Safety Policy - review date September 2020 – Clerk to check to see if any updates required and set a review date of September 2022
- Environmental Policy - review date December 2019 - PM to review and ask Clerk to make any changes. Set new date of December 2021.



- Grant Awarding Policy - review date February 2020 – Set a new date for review of February 2022 and put it a list of policies for approval at the September PC meeting.
- Equality and Diversity Policy - review date April 2020 – Clerk to review and check to see if there has been any change to the regulations. Set new date of April 2022.
- Co-options Policy - review date November 2020 - KM to review and set a date of November 2022.
- Staff Performance Review Policy - January 2021 - no action required
- Privacy notice - This is part of GDPR and is two years old. Clerk to review and check if there are any changes to make and set a new date for review of October 2021.
- New Policies – Communications Policy and CCTV Policy – Clerk to create draft policies for review by the Council in September.

#### **ITEM 07.20.14. - WEBSITE ACCESSIBILITY COMPLIANCE STATUS**

- i. Compliance Update report
  - With the addition of the accessibility tool the site appears to be compliant although further testing and a completed test plan is required to be completed before September 2020. **Action:** Clerk to carry out testing and complete the test plan.
  - The Clerk has received information which states that PDF/A is an acceptable format. This is achieved by creating MS Office documents and using the accessibility checker in Office products to ensure the document is accessibility compliant and then convert the document to PDF/A format. This does mean however, that scanned documents are not compliant so original documents without signatures will need to be posted on the web site, scanned pdf documents are not compliant.
- ii. To consider the draft Website Accessibility Statement below. A test plan for the site and schedule of tests will also be created before this statement is posted onto the site:

#### **Goostrey Parish Council Web Site**

##### **Accessibility Statement**

This accessibility statement applies to the Goostrey Parish Council Web Site at <https://goostrey.info>

This website is run by Goostrey Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We have also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

## **How accessible this website is?**

We know some parts of this website are not fully accessible:

- most older PDF documents are not fully accessible to screen reader software
- some of our online forms are difficult to navigate using just a keyboard

## **What to do if you can't access parts of this website**

If you need information on this website in a different format:

- email [parishcouncil@goostrey.info](mailto:parishcouncil@goostrey.info)
- call 01477 535825

We will consider your request and get back to you in 14 days.

## **Reporting accessibility problems with this website**

We are always looking to improve the accessibility of this website. If you find any problems that are not listed on this page or think we are not meeting accessibility requirements, contact [parishcouncil@goostrey.info](mailto:parishcouncil@goostrey.info)

## **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the [Equality Advisory and Support Service \(EASS\)](#).

## **Technical information about this website's accessibility**

Goostrey Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

### Compliance Status

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the exemptions and listed below.

### **Non-accessible content**

The content listed below is non-accessible for the following reasons.

There are no non-accessible content items.

### **Disproportionate Burden**

### **PDFs and other documents**

New documents added to the site since 1<sup>st</sup> June 2020 will be in accessible PDF format. Documents prior to that date will not be converted because, with one member of staff to convert the documents would be a disproportionate burden to the council.

If requests are received for documents pre 1<sup>st</sup> June 2020 to be provided these will be considered within 14 days.

## **Non-compliance with the accessibility regulations**

Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.1 success criterion 1.1.1 (non-text content).

We plan to add text alternatives for all images by September 2020. When we publish new content, we will make sure our use of images meets accessibility standards.

## **Content that's not within the scope of the accessibility regulations**

### **PDFs and other documents**

Some of our PDFs and Word documents are essential to providing our services. For example, we have PDFs with information on how users can access our services, and forms published as Word documents. By September 2020, we plan to either fix these or replace them with accessible HTML pages.

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they are not essential to providing our services. For example, we do not plan to fix documents for meetings that took place before 23 September 2018, newsletters published before 23 September 2018.

Any new PDFs or Word documents we publish will meet accessibility standards.

### **Live video**

We do not plan to add captions to live video streams because live video is exempt from meeting the accessibility regulations.

### **What we're doing to improve accessibility**

We review our website for improvements in accessibility on a twice-yearly basis and will make updates to the site when required. ,

### **Preparation of this accessibility statement**

This statement was prepared on 28<sup>th</sup> July 2020. It was last reviewed on 28<sup>th</sup> July 2020.

This website was last tested on 25<sup>th</sup> Jul 2020. We carried out our own testing.

We used this approach to deciding on a sample of pages to test the site [add link to approach].

You can read the full accessibility test report [add link to report].

### **ITEM 07.20.15. - MINOR ITEMS & ITEMS FOR THE NEXT AGENDA**

- i. Report from the Sibelco Rudheath Lodge Quarry Community Liaison Meeting of 21<sup>st</sup> July 2020 – Cllr Roberts

### **Rudheath Lodge Quarry Community Liaison Meeting. 21st July 2020 via Microsoft Teams.**

The meeting included representatives from Allostock, Cranage, Holmes Chapel and Goostrey Parish Councils, Cheshire East and Cheshire West/Chester Councils. There were four representatives from Sibelco - Andrew Walker (CEC Dane Valley) chaired the meeting.

The following are summary points arising from the various discussions - please also see the attached slide set which Sibelco presented at the meeting and minutes of the meeting.

### **Site Operations**

Sand extraction started on the 13th July. Sibelco are doing a phased approach to the scale up of quarry operations. Current activities are on a small scale (10 - 20 loads dispatched each day), Sibelco predict the quarry will be fully operational by late September. The number of lorry movements is expected to be 65/day when they are fully operational. John Clowes (Holmes Chapel Parish Council) asked how many of these movements would go through their village - Sibelco said the majority will go towards Holmes Chapel in the first instance but were unable to provide details of lorry movements when the quarry is fully operational.

### **Planning Conditions**

The planning permission for the Rudheath Quarry can be viewed on the Cheshire East Council website by searching under the relevant planning permission reference number (17/3605W) - the permission has 50 planning conditions. Surprisingly only a small number of these permissions have been discharged even though sand extraction has started.

I contacted the Cheshire East Council Liaison team representative and enquired why only a small number of the permissions had been discharged. Their reply is as follows:

Only some of the 50 conditions require specific details to be submitted for approval to the Council, and some details are required to be submitted before certain stages of the development are reached (as opposed to all detail being required prior to any development commencing).

Regarding condition 11 (JBO - electromagnetic emissions), this condition requires the electromagnetic compatibility monitoring and interference scheme to be complied with prior to the operation of the processing plant for the sale of mineral. The condition does not require details to be submitted for approval as the scheme is already an approved document listed in condition 2; therefore, no application is required to be submitted.

A request has been submitted to Sibelco to provide the data from the electromagnetic compatibility monitoring and detail when additional measurements are planned - Condition 11 requirement.

### **Dust incident from May**

Sibelco committed to investigate the issue on the 22nd May 2020. This stated: "We will off course investigate based upon the complaint received and provide a detailed response". This was two months ago, and no response has been received by Goostrey Parish Council despite a chaser of 13th July. This was raised at the meeting and a request lodged for Sibelco to prepare an update detailing their investigations and proposals to ensure this does not occur again. Sibelco did however say the issue was the farmer's responsibility

because the land isn't part of the quarry workings at this stage and as a result Sibelco only have limited powers.

Sibelco presented detailed dust monitoring measurements for the quarry site going back to 12/11/2016 - see pages 14 & 15 of slide set. These show seasonal differences and the impact of the dust storm.

In addition, Sibelco have issued a complaints/incident investigation report for this event.

## **Safety**

The New Platt Lane junction with the A50 was discussed briefly. This was raised at the previous liaison meeting and some remedial works have been performed to make the junction more 'user friendly' for lorries entering and leaving New Platt Lane. In my opinion the works do not provide any advantage to lorry drivers! I proposed Sibelco obtain feedback from drivers regarding the junction and highlight any issues - this will be critical with the proposed lorry movements when the quarry is fully operational.

Sibelco agreed to review the situation as the number of lorry movements increases.

## **Heavy Vehicles on New Platt Lane.**

Two complaints were submitted 4<sup>th</sup> May 2020 regarding the movement of Heavy Vehicle on New Platt Lane.

Specifically:

- a) HGV travelled along New Platt Lane to junction of Goostrey Lane.
- b) HGV vehicles were driven / manoeuvred and loaded in a dangerous manner.

Sibelco raised a Complaints / Incident Investigation Form. This detailed the incidents, a review of the findings and conclusions which included an undertaking to send out procedure and investigation findings to Goostrey Parish Council by 12<sup>th</sup> June 2020 (section 6 of the Complaints/Incident Investigation Form).

The procedure and investigation findings have not been received to date - these have been requested.

The investigation of the first complaint concluded that no weight restriction or other statutory traffic orders had been broken. However, no site related HGV access is permitted on this section of New Platt Lane and hence the complaint was justified. Sibelco admitted the event occurred due to communication errors and previous use of this route during road closure.

The outcome of the investigations for the second complaint was inconclusive. Although Sibelco stated there was insufficient evidence to evaluate/investigate the incident they are reviewing lorry manoeuvring activities at the site.

Sibelco have issued a complaints/incident investigation report for these events.

## HGV movements to/from site.

Section 2 of the Complaints / Incident Investigation Form (Second consignment collected 2 x excavators and V-bucket) detailed how an HGV entered New Platt Lane off A50, but was unable to back into the Sibelco site due to obstructions on the road. As a result, they turned around at the New Platt Lane / Goostrey Lane Junction and came back down the road to be loaded. I indicated this is not acceptable and site access needs to be reviewed to ensure all HGVs can enter/exit without the need to use New Platt Lane / Goostrey Lane Junction.

## Issues raised by residents.

Two issues were raised by a local resident.

1. Planning Application 20/3001D has been added to the Cheshire East Planning portal to discharge Condition 40 - Habitat Management and Creation Plan. There are numerous drawings, but none detail what is planned on the A50 side of the quarry especially at the Holmes Chapel end where there are several dwellings - see below:



Sibelco agreed to review the issue and resolve as appropriate.

2. Agricultural Grassland - the Habitat Management and Creation Plan doesn't show how cattle would be moved from Rudheath Lodge farm to grazing fields - this is after

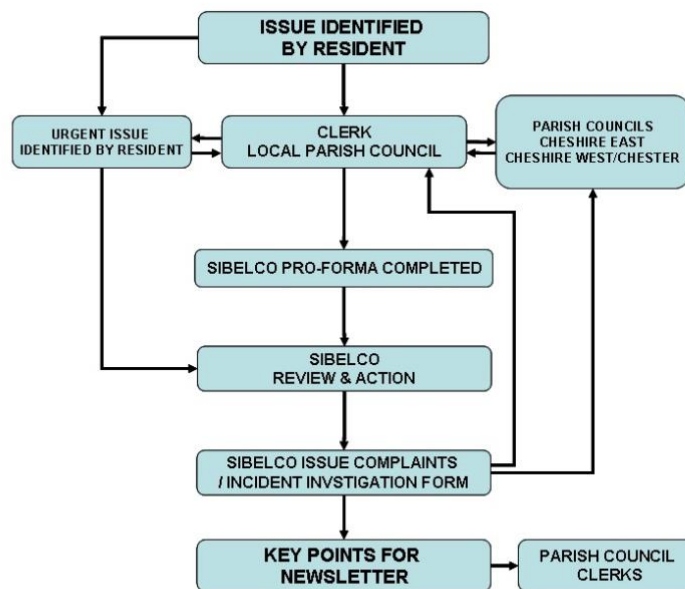
Phase 3/4. The only option seems to be down the A50 then along Goostrey Lane.

Sibelco agreed to review the issue and resolve as appropriate.

## Communication

I suggested Sibelco put in place a more formal process for communication for councils/residents. The simplest way to do this would be to send an update (newsletter) to the Parish clerks for inclusion in the Parish magazine - this simplifies the process for Sibelco and ensures all interested parties receive feedback.

I also raised the way issues are raised by councils/individuals - the dust storm incident highlighted the need for a more formal approach for reporting issues. This proposal was discussed, and the conclusion was to adopt a process that routes issues/complaints via the local parish clerk (unless it's an urgent issue). Subsequent to the meeting, I prepared an issue reporting/resolution flowchart (see below) which has been sent to Sibelco for review. This proposal ensures all interested parties are aware of the issue(s) and feedback/details of proposed actions by Sibelco.



It is also important that Parish Councils provide consolidated feedback to Sibelco - doing separately doesn't make sense especially if there's duplication. Adopting this approach also ensures all Councils see each other's feedback. This wasn't discussed at the meeting but if implemented, this will require cross Parish Council input & agreement - consultations with Sibelco will also be required.

## Next meeting

This has been scheduled for the 6<sup>th</sup> October 2020. This has been brought forward to review activities/issues etc when the quarry is fully operational.