

**Payment Schedule 03/20 - March 2020**

<b>Payment Date</b>				
<b>Date</b>	<b>Payee</b>	<b>Money Out</b>	<b>Description</b>	
05/03/2020	Staff Salaries	£2,161.61	Staff salaries for February 2020 inc VH Supervisor Pay March	Paid
05/03/2020	HMRC	£134.42	Tax & NI for February 2020	Paid
30/03/2020	GreenFingers March 2020	£340.00	Graveyard & Village Maintenance	
30/03/2020	Caxton Card Load	£300.00	Top up load of Card	
11/03/2020	ID phone charges - February 2020	£3.99	For staff mobile phone (capped at £3.99 now)	Paid DD
18/03/2020	Plusnet	£36.14	Telephone & BB February 2020	Paid DD
30/03/2020	Clerks Expenses	£108.66	see Caxton Card Report Below	Paid
30/03/2020	The Print Room	£38.00	Print costs for COVID 19 Info leaflet	
30/03/2020	CTS Services Ltd	£70.00	VH Cleaning	
30/03/2020	Viking	£146.29	Stationery and stamps	
30/03/2020	YPO	£49.91	Cleaning Supplies	
30/03/2020	Cheshire Voluntary Service	£45.00	Annual Membership	
30/03/2020	Chronical Series	£102.48	VH Supervisor Job Advertisement	
30/03/2020	Blood Pressure UK	£21.00	50 Blood Pressure Leaflets	
30/03/2020	Came & Company	£618.52	Pen PC Insurance premium 2020/21	
30/03/2020	Glasdon	£80.05	Metal post for Fido Bin	
30/03/2020	Clarke Gough	£5,805.42	Interim Costs as agreed via e-mail excl items not being delivered to VH	
		<b>£10,061.49</b>	<b>inc VAT (inc items already paid which leaves £7616.67 to pay)</b>	

<b>Receipts</b>	Village Hall Lettings	£242.50	
	<b>Total Receipts</b>	<b>£242.50</b>	<b>inc VAT</b>

**Account Balances at 24th March 2020**

Current Account	£10,145.67
Santander Capital Account	£76,522.92
Skipton Capital & General	£40,751.11
Nat Savings General	£30,373.42
<b>TOTAL</b>	<b>£157,793.12</b>

**Caxton Card Report March 2020**

<b>Transaction Date</b>	<b>Description</b>	<b>Amount</b>	<b>Description</b>
24/02/2020	Balance brought forward	£203.57	
09/03/2020	POS: LAND REGISTRY, LONDON, UK	-£3.00	Title for Village Hall
11/03/2020	Point of sale transaction - domestic	-£1.50	Fee
13/03/2020	POS: PAYPAL *TRADEPRINT, 353143690	-£102.66	PC Newsletter Printing (approved 02/20)
17/03/2020	Point of sale transaction - domestic	-£1.50	Fee
	<b>Total Spend</b>	£105.66	
	<b>Total Fees</b>	£3.00	
	<b>Card Balance at 24th March 2020</b>	£94.91	