

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD****ON TUESDAY 25th FEBRUARY 2020 at 7.30pm in the VILLAGE HALL, LOUNGE**

Present: Cllrs Morris (KM)(Chairman), Rathbone (TR)(Vice-Chairman), Beckham (NB), Lord (SL), Morgan (PM), O'Donoghue (IO'D), Ross (CR), and Sulej (JS)

In attendance: Sharon Jones, Clerk to the Council, Cllr A Kolker, CEC and 4 residents

- 02.20. 1. Declaration of Interests:** There were no interests declared.
- 2. Apologies for absence:** Apologies for unavoidable absence were received from Cllrs Roberts and Williams.
- 3. Minutes:** To approve & sign the Minutes of the meeting of 28th January 2020.
Motion 1: The Parish Council accepts the minutes of the Parish Council Meeting on 28th January 2020 (including the Confidential Report for the Meeting on 28th January 2020) as a true record of the meeting.
Resolved: *The Parish Council resolved to accept the Minutes of the Parish Council Meeting on 28th January 2020 (including the Confidential Report for the Meeting on 28th January 2020) as a true record of the meeting.*
- 4. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
This item was deferred to the next meeting as Cllr Kolker tendered his apologies for absence.
- 5. Committee Matters:** To receive reports from the Parish Council Committees:
- i. Finance Report –**
Motion 2: The Parish Council resolves that the persons named in section 5 of this application form are authorised to:
- Complete and sign The National Westminster Bank Plc's Bankline Application Form for provision of internet banking services.
 - Accept the Bankline Terms on behalf of the Company/LLP/Unincorporated body.
- The Resolution confirmation is to be signed by the Chairman and one other Councillor as the Clerk is nominated in section 5. (in signature Folder)
- Resolved:** The Parish Council resolves that the persons named in section 5 of this application form are authorised to:
- Complete and sign The National Westminster Bank Plc's Bankline Application Form for provision of internet banking services.
 - Accept the Bankline Terms on behalf of the Company/LLP/Unincorporated body.
- ii. Amenities Committee Meeting on 5th February 2020 –** The minutes are available on the website.
Cllr Rathbone, Chairman of the Amenities Committee, delivered the report from the Amenities Committee Meeting. He highlighted, that the Amenities Budget would be underspent by approximately £3000 at year end.
Resolved: *The Parish Council resolved to accept the minutes of the Amenities Committee Meeting on 5th February 2020, and all the resolutions therein.*
- 6. Planning Matters -** To review the outcome of the Planning Meetings 12th and 25th February 2020. (The minutes are available on the website.)

Cllr Morris Chairman of the Planning Committee delivered a report from the meetings on 12th February 2020. The Planning Meeting on 25th February was cancelled as there were no applications to review.

7. **Financial Payments:** To approve payments in Schedules 01/20. Includes: Salaries & expenses.

Motion 3: The Parish Council approves the payments listed on Schedule 02/20.

Resolved: *The Parish Council resolved to approve the payments on the Payment Schedule for 02/20. The payment schedule was signed by the Chairman and Vice-Chairman.*

8. **Clerk's Report**

Actions from Last Meeting

- a. Clerk to monitor the progress on the water on Main Road issue. The Clerk reported that a plan of the land drains, (provided by a resident), in the field next to Main Road, has been sent to CEC Highways, and the owner of the field. Clerk to continue to chase this with Cheshire East. **Action:** Clerk to report the potholes to CEC Highways again.
- b. Clerk to contact Plus Dane Housing regarding Blue Badge holders driving on the pavement to access their homes on Sandy Lane. Completed.
- c. Clerk to report the dangerous branches on the tree on the corner of Lea Avenue and Forest Avenue. Completed but no reply from CEC.
- d. Clerk to set up a meeting between the Parish Council, Cllr Kolker, CEC Highways and Northern Rail regarding the Traffic Scheme on Station Bridge. Clerk to book the meeting.

Correspondence See Appendix 02/20

9. **Highways & Speedwatch:** To consider any Highways & SpeedWatch matters and to take any appropriate action.

- **Highways** – Cllr Ross raised the issue of inconsiderate parking on the Acreage and Main Road. A refuse vehicle was unable to attend houses in the Acreage because of vehicles parked on the left-hand side as you enter the Acreage. A resident had asked CR if the Parish Council would write to the business owners to ask their customers to park considerately. **Resolved:** *The Parish Council resolved to delegate the responsibility for writing a letter to business owners on Main Road to request that their customers park considerately to the Clerk, with advice from Cllr Ross.* **Action:** Clerk to draft a letter to business owners.
- **SpeedWatch** -Cllr Rathbone directed the members to the report in the document pack on the Website. He also highlighted that the team had encountered it first incidence of verbal abuse from a driver logged speeding through the village. This has been reported to the PCSO. TR also suggested that the Parish Council writes to the CEC Highways and the Police to see if average speed cameras could be introduced in Goostrey if they were funded by the Parish Council.

10. **Local Policing** – To receive a report from the Police and Crime Commissioners Meeting on 4th February 2020 – Cllr Rathbone directed members to the report listed in the Appendix.

11. **Rail Incursion Scheme and Pedestrian Safety** - To consider the following motions:

Motion 4: The Parish Council resolves to respond to Barry Smith and Simon Wallace (CEC Highways) meeting notes dated 28th January 2020, to say that we do not agree with their conclusions.

Resolved: *The Parish Council resolves to respond to Barry Smith (CEC Highways) meeting notes dated 28th January 2020, to say that we do not agree with their conclusions.*

Action: KM to draft a letter to be sent by the Clerk to the portfolio holder (Cllr Crane)

Motion 5: At such time as it is appropriate, the Parish Council resolves to formally write to Fiona Bruce to gain her support for progressing the incursion and footway safety issues.

Resolved: *The Parish Council resolved, that at such time as it is appropriate, the Parish Council will formally write to Fiona Bruce to gain her support for progressing the incursion and footway safety issues.*

12. **Land Purchase Update** – The Chairman reported that the Parish Council's bid for the Old Railway Sidings on Station Road had been unsuccessful. The agent had said that another party had made a bid significantly higher than the Parish Council offer. However, the Parish Council's bid would remain confidential.

Resolved: *The Parish Council resolved to communicate to residents the situation regarding this land purchase via the web site, social media and notice boards and to follow this up in the Newsletter.*

13. **Staff Performance Review Procedure/Policy** – To consider the draft procedure/policy.

Corrections

Bottom of 1st page correct (at least 2 nominated members)

Reference to appraisers having training:

IO first page 2nd para from bottom (take out the exception) training needs

PM – 6 month verbal – 1st page 3rd para from the bottom – change verbal to written.

Motion 6: The Parish Council approves the adoption of the Staff Performance Review Procedure/Policy.

Resolved: *The Parish Council resolves to adopt the Staff Performance Review Procedure/Policy with the agreed amendments (amended version on the website).*

14. **Parish Council Meeting Dates for May and December 2020** – To select dates for the May and December Meetings 2020.

Suggested Dates: 12th or 26th May 2020, and 8th December 2020.

Resolved: *The Parish Council resolved to hold the Annual Meeting of the Parish Council on 26th May 2020.*

Action: Clerk to find out if there is availability at another venue on 15th December 2020, as this is the most suitable date, the Lounge and Hall are already booked for another event.

15. **Minor Items & Items for the Next Agenda:** To take any points from Members and to note urgent items of interest.

- i. **Newsletter** – To agree items for final copy on 10th March. Items for the Newsletter: Precept (no increase for 3 years), VE Day, Railway Sidings, advertise the Village Hall for hire, Speedwatch, New Booking System, FOG's Awards, Considerate Parking, Litter Picking, D of E, Annual Parish Meeting.

- ii. **Asset of Community Value** – Cllr O'Donoghue said he had been approached by a resident in regard the sale of the Red Lion. The resident had asked if the Parish Council would consider applying to make the Red Lion an asset of community value.

IO'D explained that the application for an asset of community value should be made by a group of 21 people (a minimum of 21) who are interested in acquiring the building to be used for the benefit of the community and not the Parish Council.

He suggested that if there were 21 people interested in taking this forward, the Parish Council would be happy to consider supporting the application.

I'O pointed out that should the application be successful it would delay the sale of the Red Lion for 6 months if it was to be sold for any other purpose than for use as a Public House. It was, he felt, important that the owners should be made aware of the implications of making the Red Lion an asset of community value.

KM mentioned that this application came under the Community right to bid scheme and that the following items should be taken into consideration before proceeding with the application:

- The impact on other meeting venues in the village; VHPFF, scout hut, Methodist church and the Village Hall which all have spare capacity for hirers.
- The effect on other local businesses, ie Crown, Trading Post, post office and other business outlets in the village.

CR expressed a view that the current pub is struggling so it would not seem a viable option.

The proposed use of the building would have to meet a need that is not currently fulfilled within the community. JS commented that anyone taking it on would be required to demonstrate the skills needed to make it a going concern.

Action: IO to draw up a mail for the Clerk to send to the resident outlining the Parish Council point of view.

- iii. **Litter** – CR highlighted the issue of litter around the village. **Action:** Clerk to check the new Parish Council Insurance to find out if volunteers litter picking is covered on the proposed policies for new insurance.
- iv. **Grant Funding** – IO'D mentioned that Connected Communities had been funding a local social isolation group and that funding has now finished and asked if the Parish Council would consider making a donation. This matter was deferred to the Finance Committee Meeting. **Action:** IO'D to ask the leader of the group to write a letter regarding a donation.
- v. **World Heritage Inscription Ceremony at Jodrell Bank** - KM has been invited to this event in March as the Goostrey representative on the World Heritage Site Steering Group.
- vi. **Items to raise with A Kolker**
 - **Gritting – Clerk:** To request that AK supports the continuation of gritting on Goostrey roads listed for removal at the Environment Regeneration overview and scrutiny committee on 16th March 2020.
 - **Waste Site** – The committee meeting has slipped again, please find out why this is and could he raise with Planning Enforcement.

16. **Date of Next Meeting:** To confirm the date of the next Meeting – 24th March 2020.

PART TWO

MEMBERS OF THE PRESS AND PUBLIC ARE ASKED TO RETIRE.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, as extended by the Local Government Act of 1972, the press and public are excluded from the meeting for the discussion of the undermentioned items on the grounds that the publication of the matters would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.

Items for discussion:

- 17. **Staff Matters** – The matters discussed are recorded in the confidential report of the meeting of Goostrey Parish Council on 25th February 2020.
- 18. **Closure of the Meeting:** The meeting closed at 21: 45

Public Forum

Alison Wright introduced herself to the Parish Council. She has recently been appointed Member Pioneer representing the Co-op stores Holmes Chapel. The Co-op has set up a Member Pioneers scheme. This scheme requires “the Member Pioneers talk to people to find out how they can help make a difference. They bring together Co-op members, colleagues and local causes to make communities a better place to work, play, live and learn”(from the Co-op web site). Alison said she had spoken with Cllr O'Donoghue regarding the request from a resident to make the Red Lion an asset of community value.

A resident mentioned water flowing down Main Road near Shearbrook Bridge. He also mentioned that the drain on the opposite side of the road is blocked and water is coming out of there too.

Action: Clerk to log this issue again.

These minutes will be submitted for approval at the next meeting. Until then they are draft minutes.

All minutes and meeting papers which are no confidential are available at <https://goostrey.info> under the Parish Council Documents menu item.

APPENDIX 02/20

ITEM 02.20.08 CLERKS REPORT - CORRESPONDENCE

- a. Let Us Know Team, CEC Receipt of Planning Complaint (ref: 7463581) 04/02/2020
- b. CEC Business Rates [OFFICIAL] RE: Rates for Goostrey Village Hall 04/02/2020
- c. Agent Station Road, Goostrey 04/02/2020
- d. KDE Ltd | Helpdesk Re: KDE Ltd | Quotation QUO/1518409 05/02/2020
- e. Avison Young - UK RE: Station Road, Goostrey confirmation of bid -05/02/2020
- f. Cheshire Accountants - Kashflow licence renewal Feb 2020 to Feb 2021 - 05/02/2020
- g. Manchester Airport Invitation to Manchester Airport Town/Parish Council Meetings March 2020 – DR to attend
- h. Came & Company RE: Confidential: Goostrey Parish Council - Pen - Insurance Renewal [Contact Ref: 40554316]
- i. SLCC Cheshire SLCC Cheshire Branch - Friday 24 January 2020 - Additional Information 07/02/2020
- j. ChALC Bulletins
- k. SLCC Membership News Bulletin - 7th February 2020 07/02/2020
- l. Villages Magazine Delivery of Parish Council Newsletter 07/02/2020
- m. CEC Highways RE: Nest meeting between CEC & GPC Wed 12/02/2020
- n. Rose Festival Committee - Goostrey Rose Festival 2020 Wed 12/02/2020
- o. Steve Parkinson RE: VAT Review Wed 12/02
- p. Greenfingers Re: Quote for 2020/2021 Wed 12/02
- q. PCSO Liz Chesters RE: [EXTERNAL] Speed gun Thu 13/02
- r. Clerk Twemlow PC RE: [EXTERNAL] Speed gun Thu 13/02
- s. Chronicle Series meeting on the 28th Thu 13/02 – Information request regarding purchase of Land
- t. CEC Highways RE: Nest meeting between CEC & GPC Fri 14/02
- u. RMT Management Team RE: SF278189: Change of Details and removal of signatories from account
- v. NetWise Server Maintenance Fri 14/02
- w. Info CaxtonFX Card Activation Fri 14/02
- x. CEC [OFFICIAL] Landlords Consent for Bar Servery Refurbishment Fri 14/02
- y. FOGS Temporary Chairman of FOGS – Cllr Roberts will be the acting Chairman
- z. CEC - Planning Complaint 7463581 Mon 13:22
- aa. CEC Highways Automatic reply: Meeting Regarding the Goostrey Station Bridge Traffic Scheme