



Goostrey Parish Council

VILLAGE HALL MANAGEMENT COMMITTEE MEETING ON TUESDAY 7th JANUARY 2020 at 6.00pm – 7.15PM in the VILLAGE HALL, LOUNGE

AGENDA

1. DECLARATIONS OF INTEREST
2. APOLOGIES FOR ABSENCE
3. MINUTES OF MEETING OF 11th NOVEMBER 2019
4. ACTIONS FROM THE MEETING OF 11th NOVEMBER 2019
5. CLEANING & CARETAKER ARRANGEMENTS
6. VILLAGE HALL MAINTENANCE/REPAIRS
 - Consider additional handrail for steps to stage (also to consider if both hand rails can be removable so that stairs can be turned around for December).
 - Curtains and Carpets
 - Lost blind in the hall.
7. LATE PAYMENTS - Report on overdue payments
8. VH REPORTS
 - a. Clerk and VH Supervisor to present updated reports on the usage and income of the Village Hall.
 - b. Actual vs Budget for Quarter 3 - 2019/20
 - c. Increase to Hire Fees from 1st April 2020
 - d. Marketing Update – JK
 - e. Online Booking System Trial – Update
9. CAPITAL PROJECTS
 - a. Bar Servery – Selection of Contractor for works including reference
 - b. LED Lighting for Main Hall - Selection of Contractor for works
 - c. Lounge, kitchen and hall – soft lighting scheme – Selection of Contractor for works
10. VE 75th Anniversary Event
11. CORRESPONDENCE – to consider correspondence received.
12. MINOR ITEMS AND ITEMS FOR THE NEXT MEETING
13. DATE OF NEXT MEETING – To be decided.