



# Goostrey Parish Council

## FINANCE COMMITTEE MEETING

### MINUTES of the MEETING on TUESDAY 19<sup>th</sup> FEBRUARY 2019, at 7.00pm in the VILLAGE HALL LOUNGE

**Present:** Cllrs O'Donoghue (IO'D)(Chairman), Morgan (PM), Morris (KM) and Rathbone (TR)

**In Attendance:** S Jones – Clerk to the Council

1. **Elect a Vice Chairman** – Cllr Morris was voted to the position of Vice Chairman.
2. **Declaration of Interests** - There were no interests declared.
3. **Apologies for absence** - There were no apologies for absence.
4. **Minutes of meeting of 8<sup>th</sup> January 2019 - Resolved:** *The minutes of the meeting of 8<sup>th</sup> January 2019 were accepted as a true record of the meeting.*
5. **Matters arising from the minutes** - There were no matters arising from the minutes.
6. **Financial position vs. budget for to 19<sup>th</sup> February 2018/19** – The report was used to identify the areas of underspend in the budget for 2018/19.

An underspend of £6,142.28 was calculated in the Amenities and Village Hall budgets. This took into account any payments which were due to be paid before year end eg wages, works that had not yet been invoiced etc.

#### 7. **Additional Purchases to be made before the end of the Finance Year**

The Finance Committee considered the items put forward by the Amenities Committee, Village Hall Management Committee and the Clerk and agreed to put the following items forward to the Paris Council for approval as funds had been identified in the remaining budget for 2018/19.

- New Sign for the Village Hall – max spend £530 + VAT
- Improvement to the surface of the path from the Village Hall Car park to the Graveyard – max spend £2000
- 3 x Village Notice Board replacements – max spend £1,500 + VAT
- Additional Box Hedge plant and fertilizer for Shearbrook Box Hedge – max spend £50+ VAT
- Part purchase of next year's planting for Village Planters (planting needs to be in March for the plants to be at their best in the summer)– the total amount for planting is £700 however the max spend for the partial planting is £210 no VAT. The Finance Committee members felt that the planters should not be moved without a plan for their new locations as there may be specific reasons why the planters are located in their present positions.

- Sharing the cost of removing one tree and crown lifting another in the Graveyard with St Luke's Church – max spend £375 + VAT
- Remove thorn tree on the Bog Bean – l'OD and Clerk to obtain quotes – max spend £180 + VAT (quote from Alan Bethell received 21<sup>st</sup> Feb for £180+VAT)
- Cupboards for Parish Office – 2 x 1800mm & 1 x 1000mm cabinets to replace current filing system including 2 additional shelves (lockable, suitable for hanging files and shelving) – max spend £430 + VAT

**Total spend for purchases before the end of 2018/19 = £5,275 + VAT**

**Resolved:** *The Committee resolved to put forward the above payments for approval by the Parish Council at the next Parish Council Meeting.*

Knutsford Citizen's Advice Bureau – request from Knutsford Town Council for donation of £420 towards running costs based on usage of the service by 6 Goostrey residents – The funds were requested for the year 2019/20 and the Committee did not feel that this was a donation the Parish Council should make and deferred the decision to the next Parish Council Meeting. **Action:** Clerk to add an item for Knutsford Citizen's Advice Bureau to the agenda for the Parish Council Meeting on 26<sup>th</sup> February 2019.

- 8. Agree Figures for presentation at the Annual Parish Meeting on 18<sup>th</sup> March** - After some discussion the Committee agreed to present a set of draft accounts with estimated total expenditure for the year (see appendix)

**Resolved:** *The Committee resolved to ask the Parish Council to approve the draft accounts with estimated total expenditure for the year.*

- 9. Booth Bed Play Area Improvements – To discuss a process for the financial and Parish Council aspects of the project.**

Cllr Morgan had been nominated by the Amenities Committee to work with the Friends of Booth Bed Lane Play Area to produce a proposal for the new equipment required and to assist with the liaison between the group, CW&C and CE councils in securing the s 106 funds.

- 10. Minor Items and Items for the Next Agenda**

- **Annual Plan Review** – Cllr Morris reviewed the Annual Plan with the Committee for his presentation at the Annual Parish Meeting (see appendix)

- 11. Next meeting – 2<sup>nd</sup> April 2019**

- 12. Close meeting.**