

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD****ON TUESDAY 13th NOVEMBER 2018 at 7.30pm IN THE VILLAGE HALL, LOUNGE**

Present: Cllrs Morris (KM)(Chairman), O'Donoghue (IO'D)(Vice Chairman), Craggs (DC), Godfrey (PG) and Rathbone (TR)

In attendance: Sharon Jones, Clerk to the Council, Cllr Kolker (CEC) and 8 residents

- 11.18.1. Declaration of Interests:** There were no declarations of interest received from councillors.
- 2. Apologies for absence:** Apologies for absence were received from Cllrs Lenihan and Williams
- 3. Minutes:** To approve & sign the Minutes of the meeting of 9th October 2018.
- **Motion:** To approve Minutes of the meeting of 9th October 2018
- Resolved: The Minutes of the Meeting of the 9th October 2018 were accepted as a true record of the meeting.*
- 4. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
- Pre-budget consultation** – Cllr Kolker reported that CEC was inviting comments from everyone including Parish Councils as there are substantial financial pressures due to Central government grants to CEC being cut. An increase of 2.99% is proposed with 1.99% ring fenced for care for children. Details of the consultation are on the CEC website.
- Community Governance review** – AK said that Parish Councils will be consulted and some councils have already put in requests and if Goostrey wished to do so it should put in a request early as CW&C and CEC would be involved (eg for Blackberry Gardens in Allostock) which could make the process longer. The consultation will be after the election next year. PG suggested that the Clerk writes to Allostock Parish Council to get their view on a potential boundary transfer.
- Bridge Lane Waste Site** – He went on to say that Deborah Ackerley, CEC Planning Enforcement has served a temporary stop notice which the owner appears to have ignored. The notice to stop was for delivery of rubbish to the site, processing the rubbish on site or take rubbish from the site. The process now is to gather evidence. A Planning Contravention notice has been issued which may lead to an Enforcement Notice, the owner can appeal the notice and whilst an appeal is in process they may carry out business as usual. This is a formal legal process and could take 12 to 18 months to be resolved. Residents with photo evidence should contact CEC Planning Enforcement.
- The Environment Agency cannot issue stop notices, which is why this is being progressed by CEC Planning Enforcement.
- PG highlighted that individuals who hire skips from this business are legally liable for any incorrect disposal of the waste.
- Rural Broadband Budget of £200m** – Not sure how this will be spent.
- Bank View Bins** were missed this week and were collected this morning.
- Steps for the School** – AK has arranged a meeting with Gillian Kidd at CEC Highways and also what arrangements could be possible for a crossing. DC to attend, AK to provide dates.
- 5. Committee Matters:** To receive reports from the Parish Council Committees:
- VHMC Budget Meeting on 23rd October 2018
 - Amenities Budget Meeting on 23rd October 2018
 - Finance Committee Meeting on 6th November 2018 - Cllr O'Donoghue summarised the Finance Meeting on 6th November (minutes are on the web site) and proposed the following motions:

Motion 1: The Parish Council approves the expenditure of up to £4000 plus VAT on a door entry system and CCTV for the Village Hall.

Motion 2: The Parish Council approves the purchase of computer equipment for the Village Hall Supervisor Role up to a value of £500 plus VAT.

Motion 3: The Parish Council approves all recommendations in the Finance Committee Meeting Minutes of 6th November 2018.

Motion 4: The Parish Council approves the minutes of the Finance Committee Meeting on 2nd October including the accounts for the 2nd Quarter 2018/19.

Resolved: *The Parish Council resolved to approve Motions 1 – 4.*

- **Amenities Committee Meeting Report 7th November 2018** - The Clerk read the report from the Amenities Committee dated 7th November 2018.

Trees in the Graveyard - A resident had complained that she could not get to a relative's grave as the tree next to it had enveloped the grave in its branches. The Amenities Committee felt that it might be appropriate to find out how much Greenfingers would charge to carry out a crown lift on both the conifers which had overgrown graves. When the trees were checked it was found that one has a split trunk and may fall at any time. We received a quote for £900 to fell the split tree and £150 for the crown lift on the other tree.

KM raised the point that the Parish Council does not own the trees nor the graveyard and therefore would not be protected by insurance to carry out any works. He suggested that the Vicar should request quotes on behalf of the Church and present those back to the Parish Council to ask if we would be willing to make a contribution.

The Parish Council agreed to leave the matter to the Vicar to gather quotes and to await her response.

Crossing Guard Vacancy – Action: Clerk to approach CEC to put this vacancy on their jobs website.

Oak Tree - Manchester Airport Tree – AK suggested the Clerk contact Kevin Melling at Ansa to see if the tree could be planted at the Play Area.

Seniors Lunch - Resolved: *The Parish Council agreed to pay £50.00 for the pianist for the Seniors Lunch.*

6. **Planning Matters** To review the outcome of the Planning Meetings on 13th November 2018 at 7.00pm.

The Chairman made a report from the Planning Meeting on 13th November (the minutes for the meeting are available on the web site).

7. **Financial Payments:** To approve payments in Schedule 11/18. Includes: Salaries & expenses.

- **Motion:** To approve 11/18 Schedule of payments.
- Chairman and Vice-Chairman (or any other councillor) to sign the 11/18 Schedule of Payments.

Resolved: *The Parish Council resolved to approve the payments on the Payment Schedule for 11/18 subject to the amended figure for Greenfingers of £364.99.*

The payment schedule was signed by the Chairman and Vice-Chairman

8. **Clerk's Report**

Actions from Last Meeting

- a. Safety Signs for the Junction with Main Road, Booth Bed Lane and Hermitage Lane - Highways will send someone to see what can be done and will report back to the Council – DC & KM.
- b. DC will discuss the Cheshire Fencing refurbishment with our local Highways contact.
- c. AK to progress the updating of the steps opposite the School with CEC Highways.
- d. The Chairman asked that Councillor Kolker continue to pursue improved crossing opportunities outside the school with Claire Visco as mentioned by Rob Welch at the meeting on 25th September.
- e. The Chairman will chase the reinstatement of the footway at 61 Main Road with CEC Highways.

- f. Clerk to continue to give SpeedWatch Session dates to the PCSO.
- g. Clerk to send information to resident regarding Traction Engines.
- h. EW to produce a draft Environmental policy at the next meeting.

Correspondence

- a. Letters of Resignation from Cath McCubbin and Ian Macfarlane
- b. Rev Heather Buckley Re: Burial Ground Land transferred to the Church – Grass Cutting
- c. Scottish Power - Unmetered Supplies Enquiries Goostrey PC – Electric supply for lights.
- d. Electoral Department CEC – regarding casual Vacancies
- e. PCSO Chesters - RE: SpeedWatch Logs for Goostrey
- f. CEC Connected Community - [OFFICIAL] FW: New Homes Bonus - open for applications
- g. CEC - Parish Precept & Taxable Arrangements 2019/20
- h. Goostrey Playingfields- community sports facilities Goostrey VHPPF
- i. Cheshire Fire Authority Draft Integrated Risk Management Plan 2019/2020
- j. Hassall Free Gardens Re: Invoice for planting Hassall nurseries
- k. Cheshire Neighbourhood Watch Association Cheshire Neighbourhood Watch Association AGM - 7th November 2018
- l. Andrew Kolker (Councillor) Community Governance Review
- m. Chelford Neighbourhood Plan - Regulation 14 Consultation
- n. Smith, Chris BookingsPlus - Online Lettings System
- o. 1st Goostrey Scouts, Letter of thanks to the Parish Council for the Matched Fund Donation for the SHYC

9. Highways & Speedwatch: To consider any Highways & SpeedWatch matters and to take any appropriate action.

- **Highways** – DC directed the members to the report in the document pack. A meeting with CEC Highways has been set up for 15th November. Please feed any information to DC for the meeting. **Action:** Clerk to add outstanding items to the list. Permission from Network Rail for traffic light equipment for Station Bridge is still awaited. **Action:** Clerk to pursue with Highways.
- **SpeedWatch** -TR directed the members to the report in the pack

10. Local Policing:

- Report from Brereton Rural and Dane Valley Police Meeting on 12th November at 7.30pm. Cllr Craggs made a report from the Police meeting.

11. Connected Communities – Update – Clerk

The Clerk confirmed that the Connected Community Centre would be opened on 24th November. However, the opening ceremony would be held at Holmes Chapel Library at 9.30am with a CEC representative at Goostrey Village Hall to promote the Connected Community centre. The Clerk agreed to join the representative from CEC at the Village Hall.

12. Casual Vacancies - To confirm the current vacancies and the process for Co-option

The Chairman confirmed that there were currently 3 vacancies on the Parish Council as a result of the resignations of Roger Bennett, Cath McCubbin and Ian Macfarlane.

There had already been 3 applicants for the position of Councillor however, two vacancies needed to be advertised for co-option.

Motion: The Parish Council resolves to carry out the necessary process to fill the Member vacancies at its December 2018 meeting.

Resolved: *The Parish Council resolved to fill the Member vacancies at its December 2018 meeting.*

13. Staff Matters - Village Hall Supervisor Vacancy – Update

KM reported that there had been a number of applicants for the vacancy, however interviews could not take place until the advertising period finished on the 16th November. Cllr O'Donoghue explained the issues the Council faced, and that the Village Hall ran at a loss. The restructuring of the Village

Hall team is hoped to help reduce costs with a more integrated service, with a door entry system and online booking system.

- 14. Environmental Policy** - To review and approve the draft policy
This item was deferred till the December meeting as Cllr Williams was not able to attend the meeting.
- 15. Request for Support from the Parish Council for VHPFF for grant funding for the proposed improvements to the Pavilion** – KM
Motion: The Parish Council is willing to consider supporting applications that the VHPFF make for grants to improve their facilities, on a case-by-case basis. Proposed by KM
Resolved: *The Parish Council resolved to approve the motion to consider supporting grant applications made by the VHPFF to improve their facilities on a case-by-case basis.*
- 16. New Homes Bonus Community Fund** – Update on priorities.
Motion: The Parish Council resolves not to apply for the New Homes Bonus in this financial year
Resolved: *The Parish Council resolved not to apply for the New Homes Bonus in this financial year.*
- 17. Joint Use Agreement and CEC Recharge Working Party** – To form a new working party to gain a better understanding of how the agreement should be applied and how the recharge system works.
Resolved: *The Parish Council resolved to form a Joint Use Agreement and CEC Recharge Working Party.*
Members of the Working Party will be Cllrs Morris, O'Donoghue & Craggs, the Clerk and Mrs Sally Ball. **Action:** Clerk to arrange meeting date.
- 18. Minor Items & Items for the Next Agenda:** To take any points from Members and to note urgent items of interest. – None.
- 19. Date of Next Meeting:** To confirm the date of the next Meeting – 11th December 2018.
- 20. Closure of the Meeting:** The meeting closed at 9.15pm

Public Forum

- The Clerk gave an update on how Cllr Lenihan was getting on. KM asked the Clerk to pass on the Council's best wishes to Cllr Lenihan's family.
- A resident asked how often are the storm drains cleared, as there are leaves blocking. AK indicated that they are checked and cleared if necessary.
- A resident asked if the footway on Main Road, between Bank View and the Crown could be swept as it is very slippery – **Action:** AK to ask for the road/footway to be swept.

These minutes will be submitted for approval at the next meeting. Until then they are draft minutes.