

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD****ON TUESDAY 11th DECEMBER 2018 at 7.30pm IN THE VILLAGE HALL, LOUNGE**

Present: Cllrs Morris (KM)(Chairman), O'Donoghue (IO'D)(Vice Chairman), Beckham (NB), Craggs (DC), Godfrey (PG), Morgan (PM), Rathbone (TR), Roberts (DR) and Williams (EW)

In attendance: Sharon Jones, Clerk to the Council and 4 residents

- 12.18.1. Declaration of Interests:** There were no declarations of interest received from councillors.
- 2. Apologies for absence:** Apologies for absence were received from Cllr Andrew Kolker, Cheshire East Council.
- 3. Casual Vacancies**
- To co-opt new members to fill 3 Vacancies
Resolved: *The Parish Council resolved to co-opt the 3 candidates onto the Parish Council as new members.*
The Cllrs Beckham, Morgan and Roberts joined the meeting and signed their declaration of acceptance of office forms in the presence of the Clerk. The new councillors introduced themselves to the exiting members of the Council.
The new councillors had no interests to declare for this meeting.
 - To consider co-option to fill the outstanding vacancy.
Resolved: *The Parish Council resolved to advertise the one remaining vacancy to be filled by co-option at the January 2019 meeting.*
Action: Clerk to put up notice of Co-option for the vacancy.
- 4. Minutes:** To approve & sign the Minutes of the meeting of 13th November 2018.
- **Motion:** To approve Minutes of the meeting of 13th November 2018
Resolved: *The Minutes of the Meeting of the 13th November 2018 were accepted as a true record of the meeting.*
- 5. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
- Cllr Kolker had given his apologies for not attending the meeting.
- 6. Committee Matters:** To receive reports from the Parish Council Committees:
- **Finance Committee Meeting on 26th November 2018** - IO'D reviewed the minutes (available on the website).
Motion 1: The Parish Council accepts the Budget for 2019/20, 2020/21 and 2021/22
Resolved: *The Parish Council resolved to accept the Budget for 2019/20, 2020/21 and 2021/22.*
Motion 2: The Parish Council approves the Precept figure for 2019/20 of £44,012
Resolved: *The Parish Council resolved to approve the Precept figure for 2019/20 of £44,012.*
Action: Clerk to complete the precept request form and send it to CEC before 11th January 2019. **Completed.**
Motion 3: The Parish Council approves the recommendation to review the Risk Register every 6 months by the Finance Committee.

Resolved: The Parish Council resolved to accept the recommendation for the Finance Committee to review the Risk Register every 6 months.

Motion 4: The Parish Council approves the purchase of the Paxton Net 2 door entry system to be supplied and installed by Keytrack Lock and Safe at a cost of £3,642.00 plus VAT. (see recommendation in document pack)

Resolved: The Parish Council resolved to approve the purchase of the Paxton Next 2 door entry system to be supplied and installed by Keytrack Lock and Safe at a cost of £3,642.00 plus VAT.

- **Village Hall Management Committee Meeting 27th November 2018**

The School Head and the School Manager expressed interest in joining SpeedWatch. **Action:** Clerk to add them to the invitation to attend SpeedWatch sessions.

Motion: To approve the 15% contribution by the Parish Council towards the estimated costs of replacement windows in the Hall and Lounge of £25,000 + VAT (a contribution of £3750 + VAT), to be paid to Cheshire East BC.

Resolved: The Parish Council resolved to approve making a 15% contribution towards the estimated costs of replacement windows for the Hall and Lounge at a cost of £3,750 +VAT based on total cost of £25,000 + VAT.

Action: Clerk to find out if the windows in the Parish Office and in the Committee Room could be replaced at the same time and if there would be any additional cost.

PG said that the detail of the increase in hire charges would be reviewed by the Village Hall Management Committee and would be brought to the next Parish Council meeting. The increased prices need to be publicised in January as the costs will increase on 1st April 2019/

- **Staff Committee Meeting on 3rd December 2018.** KM reminded the meeting that, following the resignation of the Village Hall Manager, the staffing of the Village Hall had been reviewed and the result of that review was to reduce staffing levels from four part-time staff to two part-time staff. There will no longer be separate roles of Booking Clerk, Caretaker and Village Hall Manager. The Village Hall will now be run by the Village Hall Supervisor, assisted by the Cleaner. The new structure will be put in place in January when the new Village Hall Supervisor starts. In the meantime, services will continue to be provided by the current staff. KM asked the Clerk to record the Council's thanks to the previous job holders for their contribution to the running of the Village Hall over the years.

- **To appoint new Members to Committees**

Amenities Committee – Cllrs Beckham & Morgan

Finance Committee – Cllr Morgan

Planning Committee – Cllrs Roberts & Beckham

Village Hall Management Committee – Cllr Roberts

Resolved: The Parish Council resolved to accept the appointment of the new councillors to the committees listed above.

7. Planning Matters To review the outcome of the Planning Meetings on 11th December 2018 at 7.00pm.

The Chairman made a report from the Planning Meeting on 11th December (the minutes for the meeting are available on the web site).

PG mentioned the lights on Station Bridge and that the plans we have are not suitable to show to residents without further explanation. The Clerk had requested that the plans be updated and once reviewed by the Planning Committee they could be shown to residents.

IO'D mentioned that there had been more complaints about the kennels on Birch Tree Lane. The Clerk updated the Council regarding this issue. She had logged the problem with CEC Environmental Health. She had been advised that residents should also contact the RSPCA regarding any welfare issues.

8. **Financial Payments:** To approve payments in Schedule 12/18. Includes: Salaries & expenses.
- **Motion:** To approve 12/18 Schedule of payments.
 - Chairman and Vice-Chairman (or any other councillor) to sign the 12/18 Schedule of Payments.
Resolved: *The Parish Council resolved to approve the payments on the Payment Schedule for 12/18.*

The payment schedule was signed by the Chairman and Vice-Chairman

9. Clerk's Report

Actions from Last Meeting

- a. Letters of thanks to be sent to Cllrs Bennett, McCubbin and Macfarlane. **Action:** Clerk to print letters off for signature.
- b. Cllr Kolker to arrange a meeting with CEC Highways regarding rebuilding of school steps – DC to attend on behalf of the Parish Council. **Action:** Clerk to ask Cllr Kolker for an update.
- c. Clerk to approach CEC to put this the Crossing Guard vacancy on their jobs website
- d. Clerk to add all outstanding Highways Fault items to the list - Completed
- e. Permission from Network Rail for traffic light equipment for Station Bridge is still awaited. Clerk to pursue with Highways.
- f. Leaves on footpaths dangerous between Bank View and the Old Paddock – AK to ask for the road/footway to be swept. – Completed.
- g. Clerk to contact Allostock Parish Council about potential boundary transfer – Completed.
Action: Joint Use Working Party meeting; KM, I'OD, Sally Ball,

Correspondence

- a. United Utilities Priority Services – **Motion:** Propose that the Parish Council communicates this information to residents – PG. **Resolved:** *The Parish Council resolved to approve the recommendation.* **Action:** Clerk to put it on the website and in the next Newsletter
- b. Emails from residents regarding car parking tickets being issued to people with vehicles who have paid for parking online. Clerk had received confirmation from the residents that this had been resolved.
- c. Email from a resident regarding 4.5-hour delay in the rail service. **Action:** PG suggested a letter should be sent to Northern Rail regarding the delay. He will draft something for the Clerk to send.
- d. CEC - Review of s106 legal agreement with Manchester Airport. **Action:** The PC should send someone to the meeting mentioned to ensure that the Council is apprised of any changes. PG volunteered to attend.
- e. JONES, Richard (Facilities Management CEC) [OFFICIAL] FW: Budget Cost Figure - Joint Use Hall and Lounge Window Replacement **Action:** Clerk to send a reply to accept the quote.
- f. Marianne Tomkinson Coverage of tree planting event on 101118. **Action:** Clerk to put some of the photos onto the website.
- g. ChALC Bulletins
- h. Launch of Dane Valley Connected Communities Centres
- i. FOGS - Capital Projects Fund Application from FOGS
- j. HIGNETT, Rosemary RE: Notice of Casual Vacancy Dated 29th October for Goostrey Parish Council
- k. Hassall Free Gardens Re: Quote for Planting for Budget
- l. Holmes Chapel PC - Notes from police meeting
- m. CEC RE: Food Hygiene and Health & Safety Inspection- New Kitchen has a rating of 5
- n. Liz Chesters RE: Goostrey SpeedWatch 21st November ~[OFFICIAL] – Home visits for drivers travelling at over 50 miles per hour.
- o. Allostock Parish Council Re: Community Governance Review. **Action:** No action to be taken as Allostock Parish Council do not wish to progress this.
- p. CEC Highways [OFFICIAL] RE: Goostrey Railway Bridge
- q. TOWN AND PARISH COUNCILS [OFFICIAL] FW: Consultation on Waste collection reorganisation. **Action:** Put link onto website.
- r. Email from resident regarding plans for lights on Station Bridge **Action:** Await updated plans
- s. Email from resident regarding enforced 30mph speed limit on diversion when Station Bridge is closed to install traffic lights. **Action:** Clerk to ask local Highways contact

- t. Cheshire East Financial Consultation. **Action:** Cllr Morgan agreed read the report and highlight any relevant points for the Clerk to submit to CEC.
- 10. Highways & Speedwatch:** To consider any Highways & SpeedWatch matters and to take any appropriate action.
- **Highways** – DC reviewed the table of Highways Issues which had been sent to CEC Highways and indicated that it would be reviewed with the Council's contact at Highways on a regular basis.
 - Cllr Roberts expressed an interest in joining the Highways Working Party. **Action:** Clerk to arrange a progress meeting with Highways in February 2019.
 - **SpeedWatch** -TR directed the members to the report in the pack
- 11. Local Policing:**
- Beat report circulated. PG enquired why the robbery was not in the report. **Action:** Clerk to ask PCSO.
 - TR will attend the Police and Crime Commissioner's Liaison Meeting with Town and Parish Councils on 19th December at 7.30pm. **Action:** TR to ask why a local robbery was not listed in the beat report as the police were in attendance.
 - Ex Chief Constable of Cheshire has been cleared, but it cost £350,000, PG asked which budget the money came from. **Action:** Clerk to ask Cllr Kolker to Comment.
- 12. Connected Communities** – Update – Clerk
- To request the Parish Council approves the signature of the agreement for the funding for the Connected Community Centre from Cheshire East Council.
Resolved: *The Parish Council resolved to approve the signing of the Connected Community Centre funding agreement from Cheshire East Council by the Clerk.*
- 13. Change to Parish Council Meeting Dates** – KM
- To consider moving the regular Parish Council Meeting to the 4th Tuesday in the Month, except for May 2019 where the Annual Meeting of the Parish Council will need to be within 14 days of the election on 2nd May 2019.
Resolved: *The Parish Council resolved to move Parish Council meetings to the 4th Tuesday of the month, except where this is impractical.*
Action: Clerk to circulate list of new meeting dates to all members.
 - To consider a date for the Annual Parish Meeting in 2019
Action: Clerk to investigate if the APM can be held in the purdah period before the elections and report back to the Chairman. An early date for the APM is preferred over a date after the elections.
- 14. Capital Projects Working Group** - To receive a report from the meeting on 20th November 2018. See report in document pack.
- **Motion:** The PC supports writing to CEC Highways to request input on the positioning of 'Village Gates' at some or all of the entrances to Goostrey village'
Resolved: *The Parish Council resolved to send a letter to CEC Highways to request input on the positioning of 'Village Gates'.*
Action: Cllr Rathbone to draft a letter to be sent with the report.
- 15. Environmental Policy** - To review and approve the draft policy
This item was deferred from the November 2018 meeting as Cllr Williams was not able to attend the meeting.
Resolved: *The Parish Council resolved to approve the adoption of the Environmental Policy.*
Action: Cllrs Williams and Morgan to create an action plan to implement the policy.
- 16. Letters of Thanks** - To approve the letter of thanks recommended by TR.
Resolved: *The Parish Council resolved to approve sending the letter of thanks.*
- 17. Minor Items & Items for the Next Agenda:** To take any points from Members and to note urgent items of interest;

- Parish Council Newsletter – Draft to be available for 22nd January, to be sent out at the end of January.

18. Date of Next Meeting: To confirm the date of the next Meeting – 22nd January 2019.

19. Closure of the Meeting: The meeting closed at 10.10pm

Public Forum

The Chairman asked for a minute's silence to remember Cllr Graham Lenihan, who had sadly passed away at the end of November 2018.

A resident commented that Bank View had been partially tarmacked today, however, just beyond where the tarmac finishes there is a dip about one third of the way down the road, there is a broken drain there, can this dip be repaired. **Action:** Clerk to log this with CEC Highways.

A resident phoned the Health Centre and incurred a bill of £2.20 and did not actually speak to anyone. He believes that the charge is 15p per minute. **Action:** The Chairman advised the resident that he should take this up with the Health Centre directly. He said that the Parish Council would need to establish the facts before this could be publicised.

A resident commented about Fairer Power which was publicised by Cheshire East Council as being a low cost electricity supplier. This has now changed to the Skills and Growth Company. Recently the prices have increased from 13p per unit - 18p per unit. **Action:** Clerk to ask Cllr Kolker to investigate if a better deal will be made for electricity by the Skills and Growth Company.

These minutes will be submitted for approval at the next meeting. Until then they are draft minutes.