

Goostrey Parish Council*The Village Hall***Goostrey****Cheshire****CW4 8PE****MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD****ON TUESDAY 10th JULY 2018 at 7.30pm IN THE VILLAGE HALL, LOUNGE**

Present: Cllrs Morris (KM)(Chairman), O'Donoghue(IO'D)(Vice Chairman), Godfrey (PG), Lenihan (GL), McCubbin(CMcC), Rathbone (TR) & Williams (EW)

In attendance: Sharon Jones, Clerk to the Council, Cllr Kolker (CEC) and 5 residents

- 07.18.1. Declaration of Interests:** There were no declarations of interest received from councillors.
- 2. Apologies for absence:** Apologies for absence were received from Cllrs Bennett, Craggs and Macfarlane.
- 3. Minutes:** To approve & sign the Minutes of the meetings of 12th June 2018.
Resolved: *The Minutes of the Meeting of the 12th June 2018 were accepted as a true record of the meeting.*
- 4. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.

Cllr Kolker reported that the, currently suspended, Chief Executive had offered his resignation. This had been accepted, however the structure will remain the same. The Police investigation has finished and the files have been handed over to the Crown Prosecution office.

Action: Cllr Kolker to confirm the terms of the severance package, ie is he receiving a lump sum payment

Bonfires - AK went on to talk about Bonfires as a number have been reported to CEC Environmental Health. There had been bonfires at Glebe Farm, one of which resulted in the fencing company being burnt down. We all need to be considerate to our neighbours by not making bonfires during the summer months. Environmental Health consider bonfires to be a nuisance in the summer or when the weather is hot and they will write to residents if a bonfire is reported to them. This does not apply to barbeques.

Waste Site – Deborah Ackerley of CEC Planning Enforcement has insisted on a planning application being submitted for the site. The owner needs to put the application in within a reasonable timescale. Reports will be required from the Environment Agency and CEC Highways etc. It will take a while. The business will be able to continue in the meantime.

Action: AK to check the licensing situation for the site with the Environment Agency – Clerk to send the reference number to AK.

CEC have agreed to renovate the steps opposite the school.

Action: Clerk to ask Blue Dot and Jodrell Bank for any large vehicles destined for their sites not to come through Goostrey.

5. **Committee Matters:** To receive reports from the Parish Council Committees:

- **Amenities Committee on 20th June 2018**

Cllr McCubbin reported on the Amenities Committee Meeting (the minutes are available on the web site).

- **Finance Committee on 26th June 2018**

Cllr O'Donoghue reported from the Finance Committee Meeting (the minutes are available on the website)

Quarter 1 – 2018/19 Accounts

- **Motion:** To support the Finance Committee's recommendation to approve the Unaudited Accounts for Quarter 1 - 2018/19.
- **Motion:** To support the Finance Committee's recommendation to approve the Budget vs Actual report for Quarter 1- 2018/19.

Tablet PC's – Meeting Papers

Cllr O'Donoghue canvassed the opinion of members of the Finance Committee regarding the provision of meeting papers. Most meetings involve a copy of the Agenda and previous minutes to be provided to each councillor plus any reports for the meeting in electronic format before the meeting and in hard copy at the meeting. The majority of these papers are discarded immediately after the meeting.

Because all papers are now kept electronically and are be printed out for the meetings, IO'D asked if Councillors had a tablet pc or an iPad which they would be happy to bring to meetings to use to view the meeting papers? The response from the committee was favourable but the electronic copy of the papers would have to be compiled into one pdf file and the pages numbered so that navigating the document was easy during the meeting. This pack could also be made available prior to the meeting for members of the public with the only exclusion being confidential items.

Any Councillors who do not have a suitable device would need to register with the Clerk for a printed copy of the meeting papers.

- **Motion:** To approve use of tablet pcs/iPads in meetings for the distribution of meeting papers for Councillors who are willing to use their own devices.
- **Motion:** To approve the distribution of all meeting papers except those considered confidential on the website prior to the Meeting.

Resolved: *The Parish Council resolved to support the recommendations of the Finance Committee and approved Motion i, ii, iii and iv.*

- **Village Hall Management Committee Meeting on 27th June 2018**

Cllr Godfrey reported on the Village Hall Management Committee Meeting (the minutes are available on the web site).

6. **Planning Matters:** To receive a report from the Planning Committee Meetings on 10th July 2018

The Chairman made a report from the Planning Meeting on 10th July (the minutes are available on the web site).

7. **Financial Payments:** To approve payments in Schedules 07/18. Includes: Salaries & expenses.

Resolved: *The Parish Council resolved to approve the payments on the amended Schedule for 07/18.*

The payment schedule was signed by the Chairman and Vice-Chairman

8. **Clerk's Report**

Actions from Last Meeting

- a. AK to find out if the New Homes Bonus needs to be spent within the year it is given.
- b. AK asked to provide a reply to RB letter.
- c. Clerk to find out from CEC Highways if they will give permission to remove the dead thorn tree on the Bogbean – awaiting reply.
- d. Clerk to write to RBL & JSWI regarding the trees planting on the Bogbean – completed.
- e. Clerk to write to the Caretaker and Cleaner about their pay increases – completed.

Correspondence from Residents

- a. Parking on Booth Bed Lane
- b. FW: [OFFICIAL] RE: Footpath Cranage FP18- Hawthorn House, Twemlow Lane
- c. Re: S106 monies
- d. Goosfest on the parish website
- e. Re: Crossing Guard
- f. Re: Grant Funding for Churches and Charities for Silhouettes for Remembrance Day
- g. RE: Defibrillator at the Pavilion and Quiz dates in the Crown

Correspondence - General

- a. Cycle Club – Response from Cycle Club regarding bad behaviour of cyclists
- b. Crabtree Developments RE: Parish Council
- c. Chalc RE: LCAS
- d. CHESHIRE EAST TRAFFIC [OFFICIAL] RE: URGENT REQUEST re Highways Works
- e. Heather Buckley
- f. CEC Connected Communities[OFFICIAL] GRIPP
- g. CEC Highways [OFFICIAL] Station Rd Goostrey
- h. CEC Planning Enforcement RE: Blue Fence at 9 Meadow Avenue.
- i. Holmes Chapel PC ** CHANGE OF DATE ** Parish Cluster POLICE MEETING
- j. Jodrell Bank - RE: Letter from Goostrey PC regarding Footpath Access to Jodrell Bank from Goostrey Station
- k. Zurich Insurance Automatic reply: Re Policy Number YLL-2720426623

9. **Highways & Speedwatch:** To consider any Highways & Speedwatch matters and to take any appropriate action.

- **Highways – Highways Maintenance and Inspection Consultation** – DC to respond to the consultation on behalf of the council by 27th August. The aim is to bring Highways Maintenance in line with new government regulations for inspections (ie inspect highways less frequently). Presently, CEC seemed to be carrying out more inspections. It is disappointing that the national frequency of inspection is less frequent.

Action: Clerk to report dip on Main Road at Bank View junction plus one near the shops on Main Road.

Action: Clerk to find speed management strategy and criteria for speed limits- on CEC site, also to find out if there is a weight limit on the bridge at the station.

The Chairman suggested a Working Party was set up to consider the issue of speeding, and large vehicles on the roads in Goostrey and to recommend a strategy for reducing the problems to the Council. Cllrs Williams, Craggs, Rathbone and Morris agreed to join the Working Party. AK said he would find someone in CEC Highways to join them.

The Chairman suggested that they also find out if we can we use new homes bonus for the warning signs at Hermitage Lane. **Action:** Clerk to send drawings of signs to the Chairman.

Action: Clerk to find out how to apply for the New Homes bonus.

TR has reported the gully at Blackden Lane and Appleton's Lane as an area for winter flooding if it is no dug out. He has reported it to Highways.

Action: Clerk to report the recent accident at the junction of Main Road, Hermitage Lane, and Booth Bed Lane to CEC Highways.

- **SpeedWatch** – TR shared the results of the recent week of SpeedWatch with the Council. In the 10 sessions run in June and the session on 5th July, 30 speeders had been identified. TR said he aimed to continue to raise the profile of SpeedWatch sessions in the village but holding them as regularly as possible. He has also requested a download of the data from the SDU's. The Council thanks TR and the Speedwatch Team for their continuing efforts. The results should also be published in the next Parish Council Newsletter and the Parish Magazine. **Action:** Clerk to send a copy of the SpeedWatch results report to the SpeedWatch team.

10. **Local Policing:** To receive a report from Cllr Rathbone.

The next Dane Valley and Brereton Rural Meeting will be on 30th July – GL agreed to attend the meeting with TR. **Action:** Clerk to check if we can share the beat report on the website.

11. **Goostrey Village Archive** - The Clerk reported that the archive cabinets had arrived and once the seating and table were delivered the Archive Group could move the archives into the Committee Room. She explained they would be given a schedule of when they can have access to the Committee

Room, and if further access is required they will need to make a booking so that the Caretaker can open and close the building for them. The furniture is anticipated to be in place by the end of July.

- 12. General Data Protection Regulation Compliance – Update** - The Clerk reported that the Council would need to approve a Privacy Statement to put on the web site. The Chairman proposed one amendment to the short notice (see amended Privacy Notice in Appendix).

Motion: To adopt the circulated Privacy notices in order to comply with GDPR

Resolved: *The Parish Council Resolved to adopt the amended Privacy Notices.*

- 13. Local Council Award Scheme – Foundation Status** - The Clerk reported that the council had been successful in its application for Foundation Status and that a certificate would be forwarded in due course. The Council is also permitted to use the LCAS Foundation award logo on headed paper and on the website. The Chairman thanked the Clerk for all her work in achieving this status for the Parish Council. **Action:** Clerk to arrange for the logo to be put on the website and the headed paper.

- 14. Connected Communities** - The Clerk reported that she was still liaising with CEC regarding the completion of the Grippe process.

- 15. Blue Dot Festival** - PG announced that 1st Goostrey Scouts had been nominated as the designated charity for this year's event. Unfortunately, there had not been time for the Council to approve this in advance. The Council approved the choice of charity for this year but asked that for next year a list of registered charities in the Village should be put forward for discussion at the June Parish Council Meeting. **Action:** PG to find out how much the donation from Blue Dot was last year.

- 16. Minor Items & Items for the Next Agenda:** To take any points from Members and to note urgent items of interest.

- The next Parish Council Newsletter will go out at the end of September
- TR to expedite a meeting of the Capital projects Working Party.

- 17. Date of Next Meeting:** To confirm the date of the next Meeting –11th September 2018.

18. PART TWO

MEMBERS OF THE PRESS AND PUBLIC ARE ASKED TO RETIRE.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, as extended by the Local Government Act of 1972, the press and public are excluded from the meeting for the discussion of the undermentioned items on the grounds that the publication of the matters would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.

- Parking Matters
PG updated councillors on a recent meeting.

- 19. Closure of Meeting:** The meeting was closed at 9.15pm.

Public Forum

A resident commented that Lymm has 20mph and sleeping policemen and Lower Stretton has road narrowing with priority traffic signs and bollards. How did they achieve this?

These minutes will be submitted for approval at the next meeting. Until then they are draft minutes.

Appendix

ITEM 07.18.12 Data Protection Regulation Compliance – Update

Amended Short Privacy Notice

Goostrey Parish Council is collecting/managing your personal data under the Data Protection Act 1998 and the General Data Protection Regulations 2018. Your information will only be processed by the Council and will not be shared with third parties except in limited circumstances, please see our Privacy Notice/Policy for details. – (insert link direct to page displaying the detailed privacy notice.)