



Goostrey Parish Council

The Village Hall
Goostrey
Cheshire
CW4 8PE
01477 535825

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 8th MAY 2018 at 7.30pm IN THE VILLAGE HALL, LOUNGE

Present: Cllrs Morris(KM)(Chairman), Bennett (RB), Craggs (DC), Godfrey (PG), Macfarlane (IM), McCubbin (CMcC), O'Donoghue (IO), Rathbone (TR) & Williams (EW)

In attendance: Sharon Jones, Clerk to the Council, Cllr Kolker (CEC) and 6 residents

- 05.18.1. **To Elect a Chairman - Resolved:** Cllr Ken Morris was elected Chairman
2. **To Receive the Chairman's Declaration of Acceptance of Office** – KM signed the acceptance of office.
3. **To Elect a Vice Chairman - Resolved:** Cllr Ian O'Donoghue was elected Vice Chairman.
4. **To Approve Standing Orders – Resolved:** The Parish Council resolved to accept Standing Orders.
5. **To Appoint a Responsible Financial Officer (RFO) – Resolved:** The Clerk was appointed RFO for the Parish Council
6. **Declaration of Interests:** To receive and minute any Declarations of Interests – Cllr Craggs declared an interest in Item 16. Planning – Application for Church Cottage.
7. **Apologies for absence:** To receive Apologies for unavoidable absence – Apologies for absence were received from Cllr Lenihan.
8. **To Appoint Committees:** Amenities Committee, Finance Committee, Planning Committee, Village Hall Management Committee, and Staff Committee – **Resolved:** The Parish Council resolved to accept the proposed membership list of Committees. (See list in appendix).
9. **To Appoint Councillors to Liaison Roles-** The Parish Council Liaison Roles were proposed as follows:
 - Public Transport – PG
 - Emergency Services – TR
 - Roads – DC
 - Speedwatch – TR
 - Communications - PG
 - Environment - EW
- Resolved:** The Parish Council Resolved to accept the proposed appointments to liaison roles.
10. **To Consider Payment of Annual Subscriptions (as listed in Appendix 05.18) – Resolved:** The Parish Council Resolved to approve the list of Annual Subscriptions.
11. **To Appoint Cheque Signatories** - Currently Cllrs. Lenihan, Bennett, O'Donoghue & The Clerk (S Jones) For E-Banking Only. Consider adding signatories – The Parish Council noted the current signatories and deferred the decision on appointing new signatories.
12. **Review Current Direct Debits:** Plusnet (telephone and broadband), ID – Mobile Phones (2x staff phones) – the Parish Council noted the current direct debits.
Resolved: The Parish Council resolved to keep the current Direct Debits in place.
13. **Minutes:** To approve & sign the Minutes of the meeting of 10th April 2018 - **Resolved:** The minutes of the meeting on 10th April were approved as a true record of the meeting.
14. **Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.

Cllr Kolker informed the Council about the following matters:

New Mayor - The New Mayor, Lesley Smetham, a former Gawsworth Parish Councillor. The Mayor Making ceremony would be on 23rd May.

SADPD – AK commented that there was unlikely there would be any recommendations for sites in Goostrey because of Jodrell Bank’s close proximity. There will be a consultation on SADPD shortly. He also mentioned that there was an initiative to streamline the planning process.

AK mentioned that it was good that Goostrey had completed the Neighbourhood Plan(NP) last year. Cranage have started their NP but are not progressing as well as we did as there is only one person working on it.

Highways - Potholes and road repairs are politically very sensitive at the moment in CEC. PG indicated that some of the holes at the junctions with Main Road still needed to be completed but we have been lucky to have most of the potholes on Main Road filled in.

Waste & Fly tipping - CMcC asked for the correct charges to take stone or hardcore to the household tip as figures of £25-£45 had been quoted, CW&C do not charge. Why are CEC charging? There is concern that these charges will increase the incidence of fly tipping which has already increased since Archlid Tip closed. There are issues with getting someone to take your rubbish away, if they do not dispose of it correctly you are still responsible for it. Members of the council and members of the public said that fly tipping would increase if the tips were closed. EW asked why CEC grant a licence to someone for waste when they don’t have planning permission to dispose of the waste on their land.

15. Committee Matters: To receive reports from the Parish Council Committees:

- Amenities Committee on 17th April 2018 – Cllr Macfarlane reviewed the minutes of the meeting (minutes are available on the website)

16. Planning Matters: To review the outcome of the Planning Meeting on 8th May at 7.00pm. – Cllr Morris reviewed the meeting (minutes are available on the website)

17. Financial Payments: To approve payments in Schedule 05/18. Includes: Salaries & expenses. – **Resolved:** *The Parish Council resolved to approve the payments on the schedule.*

18. Clerk’s Report – including Actions from the Last Meeting and Correspondence

Actions from Last Meeting

- a. Clerk to write to Cheshire East - Who is responsible for the steps at the end of the path between Village Hall car park and Main Road.
- b. John Williams - Complaint about the amount of waste tipped at Blackden Firs: **Action:** Clerk to report to report to Environment Agency, CEC Environmental Health, and CEC Planning Enforcement. - Awaiting response
- c. Judith Blamey – complaint about replacement of block paving after utility installation: **Action:** Ask Highways what the standard reinstatement of blocks should be ie replace like with like or just make good- Awaiting response
- d. Mr Cheetham – Damaged verge on Boothbed Lane **Action:** Report to Highways and PCSO - Completed
- e. Clerk to put the CEC Bin Consultation onto the web site – Completed.

Correspondence

- a. MORETON, Tim [OFFICIAL] RE: Goostrey Village Hall - 2017-18 Recharge
- b. Goostrey Primary Admin RE: [OFFICIAL] Asbestos Management Survey Report
- c. Goostrey Primary Admin RE: Invoice
- d. STEPHEN NOYCE Fw: Road sign in Wood Lane
- e. Liz Chesters RE: Destruction of verge on the green at Boothbed Lane opposite Meadow Avenue
- f. HULLAND, Nick [OFFICIAL] RE: 18/1098C Swallowdale Farm, 15C, STATION ROAD, GOOSTREY,
- g. CRATCHLEY, Edward FW: [OFFICIAL] FW: 18/1268N DAISY BANK, HERMITAGE LANE, CRANAGE,
- h. Janet Ollier dementia friends evening
- i. WALKER, Julie [OFFICIAL] RE: Connected Community Centre
- j. clerk@wrenburypc.org.uk Wrenbury cum Frith Neighbourhood Plan -
- k. Mike Snape, Bennett Brooks - RE: Quote
- l. Beverley Giles Charity Football Match
- m. Keith Wood Re: Annual Booking form for Grapevine
- n. Julie Bloor Ritchie (Stoke) Ltd 123278 17/04/2018
- o. PLANNING ENFORCEMENT EAST Planning Enforcement Acknowledgement
- p. CEC Enquiries, Unit Auto Reply Acknowledging Receipt 17/04/2018

Chairman: Cllr. Ken Morris

Parish Clerk: Sharon Jones

- q. Incident Communication Service RE: 180417/CMC36 - Complaint regarding Waste
- r. John Williams RE: Attention Sharon - from John Williams
- s. Andrew Spanton RE: Accounts Support
- t. WILCOX, Taff RE: Complaint regarding Waste
- u. Liz Chesters FW: Support for client in Goostrey ~[OFFICIAL]~
- v. Poole Alcock RE: Transfer of land to St Lukes Ref Poole Alcock Solicitors:MA:GOO00138-006
- w. DAVIES, Helen (Scrutiny Officer) [OFFICIAL] Mental health Redesign Consultation- Event this week
- x. WOOLSTENCROFT, Helen [OFFICIAL] 17/1408B - Goostrey Village Hall, Main Road, Goostrey, Cheshire,
- y. Jessica Bond Neighbourhood Plan Dissertation Proposal
- z. plb@greenfingers-group.co.uk INVOICES
- aa. Knutsford Construction RE: Certificate.

- 19. Highways & Speedwatch** – To receive reports on any items of interest – There was a report of the road being dug up at 54 Main Road and that there was possibly a collapsed drain on Main Road near the junction of Bank View (this is currently being monitored by CEC Highways). The attempt by the contractors working on the development at the Grain dryer (at the junction of Blackden Lane and Bridge Lane) has not been very successful. It seems they have been putting soil over the rubble on the verges and the triangle has been re-instated but does not appear to be the right shape. **Action:** Clerk to ask Highways to check the works carried out as the verge needs to be re-instated to the proper level. Also chase up when the new Village sign will be erected on Twemlow Lane.
- 20. Police Matters:** To inform the PC of any key recent developments and to answer Councillors' questions. TR - There were no matters to report.
- 21. Goostrey Parish Archive** – Proposal for updates to the Committee Room to accommodate the Archive – RB put forward the costs for the works needed in the Committee Room and the furniture to be provided. He proposed that the decorating @ £100 and the electrical works @ £453 +VAT should be paid out of the Village Hall Improvements budget and that the £1,700 + VAT for the Archive Cabinets, table and chairs should be taken from the Capital Reserves, leaving the Archive Group with funds to update their computer and buy any supplies etc without requiring any additional funding.
- Resolved:** The Parish Council resolved to accept the proposal that the funding of the works and furniture for the Committee Room would be paid for by the Parish Council as outlined above.*
- 22. Annual Plan** - to discuss items for inclusion and appoint a working party to work with the Chairman to prepare a draft plan for approval at the June GPC meeting. – **Action:** KM to work with IO to produce a draft plan. There needs to be a focus on re-engaging with the Village. TR suggested that removing the shrubs on Shearbrook Bank and replacing them with grass would make this area more tidy as it seems to be something we get a lot of comments about.
- 23. General Data Protection Regulation Compliance – Update** – Clerk to update the council on the current status
- 24. Local Council Awards Scheme** – Foundation Award Application Update – Clerk – The Clerk reported that the website had been updated with the information required and the form would be resubmitted in the week before 21st May as there would be no-one available at Chalc to review the application before that date.
- 25. Annual Parish Meeting 24th April 2018** - Items from the Public Forum
1. Allotments – The resident who brought this up at the APM needs to identify land and bring it to the attention of the Parish Council. Review in 6 months
 2. Litter - **Action:** Clerk to check the insurance to see if it covers volunteers litter picking and feedback to the Amenities Committee
 3. Parking outside bungalows on Main Road in general – **Action:** Clerk to arrange meeting between PG, DC and Plus Dane Housing regarding Car Parking.
4. Heavy vehicles parked on Main Road at night any lights on – **Action:** Clerk to ask PCSO Liz Chester to check if the vehicles are correctly parked at night and report back.

5. Cyclists riding inconsiderately through the village - especially where there are no pavements eg. Church Bank – **Action:** Clerk to write to the cycle clubs re consideration for residents and to request there is no use of bad language whilst riding through the village.
 6. Need to patch roads joining Main Road eg. Bank View, Mill Lane – **Action:** Clerk to ask CEC Highways when this might be done.
- 26. Connected Communities – CMcC**
- Motion: To agree in principal to make an application to apply to be a Shared Community Centre – Resolved: The Parish Council resolved to agree in principal to make an application to become a Shared Community Centre. **Action:** Clerk to work with CEC on Gripp process.
 - Motion: To nominate a Councillor to be responsible for the project. **Resolved:** *The Parish Council resolved not to nominate a Councillor to be responsible for the project at this time.*
- 27. Minor Items & Items for the Next Agenda:** To take any points from Members and to note urgent items of interest.
- Newsletter – PC notice board, donations – Hand over from land to the Church
 - Coaches coming from the direction of Jodrell Bank up Church Bank – monitor
- 28. Date of Next Meeting:** To confirm the date of the next Meeting – 12th June 2018
- 29. Closure of Meeting:** To formally close the Meeting.

Public Forum

A resident mentioned that there are quite a lot of visitors to Blackden, and they come through Goostrey because the road the other way is unsuitable.

These minutes will remain a draft version until they are approved at the next Parish Council Meeting

APPENDIX

Item 5.18.8 Appoint Councillors to Committees

PARISH COUNCIL MEMBERS & COMMITTEES 2018-19

Council Members

Ken Morris - Chairman

Ian O'Donoghue – Vice Chairman

Roger Bennett

David Craggs

Peter Godfrey

Graham Lenihan

Cath McCubbin

Ian Macfarlane

Terence Rathbone

Emma Williams

Amenities Committee

Cath McCubbin - Chairman

Ian McFarlane – Vice Chairman

David Craggs

Peter Godfrey

Graham Lenihan

Emma Williams

Finance Committee

Ian O'Donoghue - Chairman

Cath McCubbin – Vice Chairman

Roger Bennett

Ken Morris

Terence Rathbone

Planning Committee - Chairman TBA

Roger Bennett

David Craggs

Ken Morris

Terence Rathbone

Emma Williams

Staff Committee

Chairman – Ken Morris

Vice Chairman – Ian O'Donoghue

Chairman of VHMC - TBA

Terence Rathbone

Village Hall Management Committee (VHMC) – Chairman TBA

Cath McCubbin

Peter Godfrey

Sharon Jones Village Hall Manager

Sally Ball VHPFF

Terry Collins VHPFF

Edna Brandreth VHPFF & VH Booking Clerk

Jacqui Scuhrrer-Lewis (School & Board of Governors)

Lyndsey Atkins (School)