



Goostrey Parish Council

The Village Hall
Goostrey
Cheshire
CW4 8PE

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD

ON TUESDAY 10th APRIL 2018 at 7.00pm IN THE VILLAGE HALL, LOUNGE

Present: Cllrs Godfrey(PG)(Chairman), Craggs (DC), Lenihan (GL), Macfarlane (IM), McCubbin (CMcC), Morris (KM), O'Donoghue (IO), Rathbone (TR) & Williams (EW)

In attendance: Sharon Jones, Clerk to the Council, Cllr Kolker (CEC) and 6 residents

- 04.18.1. Declaration of Interests:** Declarations of Interest were received from Cllr Morris for the Planning application for Swanwick Close and from Cllr Craggs for the Application for Swallowdale Farm.
- 2. Apologies for absence:** Apologies for absence were received from Cllr Bennett.
- 3. Minutes:** To approve & sign the Minutes of the meetings of 13th March 2018.
- 4. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.

Cllr Kolker reported that at the CEC Strategic Planning Board on 4th April there had been a large turnout of people from Cranage to support the Cranage PC objection to the Sibelco Application for a Sand Quarry at Rudheath Lodge Farm. The board approved the application but it was a very close vote and he believed it was due to the public turnout from Cranage. The Application will also be reviewed at the CW&C Planning Board. Whatever CW&C decide the application will go to Secretary of State for final determination.

There has also been a lot of complaints from Byley residents about the McCann's plant.

Finally, AK reported that the S106 for playground equipment has now been signed.

KM asked if there was any more news on when the staff issues will be completed. AK says he is still asking for an answer.

- 5. Committee Matters:** To receive reports from Committee Meetings held since the last PC Meeting.
- **Finance Committee 9th April 2018.**
Cllr O'Donoghue made a report from the Finance Meeting on 9th April (minutes on web site) and proposed the following motions to the Council on the recommendation of the Finance Committee.
 - Motion: To approve the principal of having separate financial orders
 - Motion: To approve the changes to Standing Orders to bring them up to date.
 - Motion: To adopt the new Financial Orders
 - Motion: To adopt the Risk Register as part of the Risk Management Policy
 - Motion: To accept the Unaudited Accounts for the Year 1st April 2017 – 31st March 2018
 - Motion: To accept the Financial Position vs Budget for the Year 1st April 2017 – 31st March 2018
 - Motion: To accept the Finance Committee's Recommendation to appoint a new auditor.
 - Motion: To purchase Accountancy Support from Cheshire Accountants for the year from 1st April 2018 – 31st March 2019 at a cost of £1080.00 + VAT.

Resolved: *The Parish Council Resolved to accept/adopt all of the motions from the Finance Committee Meeting on 9th April 2018.*
- 6. Planning Matters:** To receive a report from the Planning Committee Meetings on 10th April 2018
Cllr Morris made a report from the Planning Meeting on 10th April (the minutes are available on the web site). TR, DC & KM attending SAPDP meeting 12th April 2018. KM will report back to the PC at the next meeting

7. **Financial Payments:** To approve payments in Schedules 04/18. Includes: Salaries & expenses.

Resolved: *The Parish Council resolved to approve the payments on Schedule 04/18.*

Chairman and Vice Chairman signed the schedules of payments and two bank signatories signed cheques at the end of this meeting.

8. **Clerk's Report:** To receive correspondence and report on actions from the previous meeting.

Actions from the Previous Meeting

- a. EW to get a quotation for locally sourced crockery by 26th March. Additional cost to be approved by the Finance Committee.
- b. Clerk to arrange for the results of SpeedWatch session to go in the School Newsletter.
- c. AK to approach street lighting at CEC to see if the street light can be installed at the corner of Bank View and Main Road.
- d. Clerk to liaise with IO to complete the changes required by Chalc to comply with LCAS.
- e. Clerk to draw up a draft Safeguarding Policies for Adults and Children.
- f. Clerk to write to Cheshire East - Who is responsible for the steps at the end of the path between Village Hall car park and Main Road
- g. Clerk to notify JB speaker that the meeting will now start at 7.00pm not 7.30pm.

Correspondence

- a. John Williams - Complaint about the amount of waste tipped at Blackden Firs: **Action:** Clerk to report to report to Environment Agency, CEC Environmental Health and CEC Planning Enforcement.
- b. Judith Blamey – complaint about replacement of block paving after utility installation: **Action:** Ask Highways what the standard reinstatement of blocks should be ie replace like with like or just make good.
- c. Mr Cheetham – Damaged verge on Boothbed Lane **Action:** Report to Highways and PCSO
- d. HULLAND, Nick [OFFICIAL] FW: 18/1098C Swallowdale Farm, 15C, STATION ROAD,
- e. HILES, Tom RE: 18/0846C - MILLBANK FARM, MILL LANE, GOOSTREY, CREWE, CHESHIRE, CW4
- f. John Buddle Re: bins being left out 14/03/2018
- g. CHRIS TRIFFITT Mid Cheshire Against HS2 15/03/2018
- h. Paulkemsley72 Cub Scouts Our World Challenge 16/03/2018
- i. Bus Review [OFFICIAL] Changes to bus services 16/03/2018
- j. Holly Jobbins Re: Rose Day Article for the Parish Council Newsletter - April 17/03/2018
- k. Kerry Comb Rose Festival Stalls 18/03/2018
- l. The Leaflet Team New Invoice TKD0529 from The Leaflet Team, sent using FreshBooks
- m. Steven Higginbottom Re: Graveyard and Village Maintenance 18/03/2018
- n. David Johnson Re: FW: Friends of Goostrey Playground... Wood Gate Repairs.
- o. Ann Wright RE: Application Form for LCAS Foundation level for Goostrey Parish Council
- p. BAXTER, Sarah [OFFICIAL] FW: Strategic Planning Board Site Visits-Friday 23 March 2018
- q. Heidi Bibby Safeguarding Certificate - Sharon Jones 20/03/2018
- r. mostonparishclerk@gmail.com Moston Parish Council Neighbourhood Plan 20/03
- s. ROGERS, Diane [OFFICIAL] SPATIAL PLANNING UPDATE - FEBRUARY/MARCH 2018
- t. Jonathan Challis Councillor information -Forecourt changes at Manchester Airport 21/03/2018
- u. CE Env. Commissioning -Consultation on proposals to bring in charges for new or replacement bins
- v. GLOVER, Lee RE: Remembering Nell - bench at TP? 22/03/2018
- w. TOWN AND PARISH COUNCIL- Cheshire East's Sustainable Modes of Travel to Schools Strategy - Consultation
- x. Communities (East) [OFFICIAL] Changes to bus services 22/03/2018
- y. Hazel Merrill ChALC E-bulletin 22/03/2018
- z. helen Accounts FW: Boiler controls Invoice 45142 23/03/201
- aa. residentsagainstquarrying@gmail.com Case Officer Report - Sibelco - Rudheath Lodge
- bb. Wendy Laverick RE: Sustainable Modes of Transport for Schools 24/03/2018
- cc. GLOVER, Lee Buckbean Way, Goostrey Mon 26/03
- dd. GLOVER, Lee RE: Remembering Nell - bench at TP? Mon 26/03
- ee. Goostrey Primary Head RE: Grand Parents Tea Party Friday 23rd March
- ff. Goostrey Primary Admin RE: New control panel timer
- gg. derek@deldoz.co.uk Goostrey Bridge Club Tue 27/03
- hh. Lisa Higginbottom INVOICES Tue 27/03
- ii. Suzie Harvey Fw: Submission for April Magazine Tue 27/03
- jj. Scott Henry Bank View Turfing Tue 27/03
- kk. LOCAL PLAN SITE ALLOCATIONS AND DEVELOPMENT POLICIES DOCUMENT (SADPD) - INVITATION

Chairman: *Cllr. Peter Godfrey*

Parish Clerk: *Sharon Jones*

- ll. Dave Barnett Goostrey - Churchill Quotation
- mm. TOWN AND PARISH COUNCILS [OFFICIAL] Town and Parish Council Conference Feedback
- nn. Jackie Weaver RE: LCAS update
- oo. Liz Chesters Speedwatch ~[OFFICIAL]~
- pp. SBA Littlejohn External Auditor - RE: Goostrey Parish Council re Submission date for 2017/18 AGAR
- qq. WALKER, Julie [OFFICIAL] Connected Communities Centres
- rr. Peter Godfrey Fwd: The Granary - Damage to Area.

9. Highways & Speedwatch: To consider any Highways & Speedwatch matters and to take any appropriate action.

- SpeedWatch Update – The Clerk reported that sessions were being set up for April & May.
- Highways – Update – IO reported that he was hoping Highways would be able to repair the majority of potholes along Main Road soon. The repairs at the junction of Mill Lane and Buckbean Way would be completed within the next week.

10. Local Policing: To receive a report from Cllr Rathbone.

- Report from Brereton Rural and Dane Valley Parish Councils with Police Sergeant Claire LLOYD and PCSO Liz Chesters on Monday 9th April 19.30 at Holmes Chapel Community Centre.
 - Cllr Rathbone reported that he and Cllr Craggs had attended the meeting and that the Police had stressed the importance of residents reporting suspicious events and minor incidents on the 101 telephone number.
 - An additional PCSO is now working in the area.
 - Holmes Chapel (HC) has current problems with lack of facilities and groups for young people who are too old for childrens' clubs (ie 16 – 17 yrs old). HC sold off their youth centre. The problems do not appear to be replicated in Goostrey as we have our new Scout Hut & Youth Centre.

11. Matters arising from the Meeting with the Leader of CEC on 15th August 2017

- Bus Service – AK is still chasing this with CEC.

12. Local Council Award Scheme – Foundation Status – update.

The Clerk updated the Council with the current status of the LCAS. She said that Policies agreed at the meeting will be added to the website and in the next month a list of links to the relevant items and a re-organisation of the web site would enable her to resubmit the application.

13. Goostrey Village Archive - In Cllr Bennett's absence the Clerk showed the proposed plans for the Committee Room to the members of the Council. This item will be deferred until the May meeting when Cllr Bennett will make a full report.

14. Safeguarding Policy - The Clerk proposed the following motion to the Parish Council.

- Motion: To approve the Child & Adult Safeguarding Policies for the Parish Council
- Resolved:** *The Parish Council resolved to adopt the proposed Child and Adult Safeguarding Policies.*

15. Connection Communities – Clerk (Briefing Report Circulated to All Councillors)

- Motion: To agree in principal to make an application to apply to be a Shared Community Centre
- Motion: To refer the application and process to the Village Hall Management Committee to Progress.

The Parish Council asked CMcC to attend the next Connected Communities Meeting to gain a clearer picture of what this franchise involves. CMcC to report back at the May meeting. Further consideration of the motions would be deferred until that meeting.

16. Liaison Roles for the year 2018/19 – PG took councillors through the roles and asked councillors to agree the roles for 2018/19 proposed in the table he had circulated before the meeting. It was agreed that the row in the table entitled "GPC Cttee Membership" was unhelpful and should be removed. **Resolved:** Subject to that change, The Parish Council approved the proposed list of Liaison roles for 2018/19.

Cllrs should consider which roles they would put themselves forward for ahead of the May PC meeting.

17. Timetable and Process for Drawing up the 2018/19 Plan

It was agreed that the Annual Plan for 2018/19 should be discussed at the May PC Meeting following which the New Chairman (possibly in conjunction with other Cllrs) would propose a plan for ratification at the June PC Meeting.

18. General Data Protection Regulation – Preparation & Action – Clerk

The Clerk reported that we were still awaiting clarity of whether the Parish Clerk can or cannot be a Data Controller. We have a Nalc Guide to GDPR for Parish Councils which she will be using to complete the audit of personal data the Parish Council keeps and what actions need to be taken to comply with the new regulation. An update will be presented at the May meeting.

19. Minor Items & Items for the Next Agenda: To take any points from Members and to note urgent items of interest.

- Cllr Lenihan mentioned that there would be a meeting of the Amenities Committee on 17th April and he asked if members had suggestions for the Rose Day Stand could they notify him by 17th April.
- Clerk to put the CEC Bin Consultation onto the web site.

20. Date of Next Meeting: To confirm the date of the next Meeting –8th May 2018.

21. PART TWO

MEMBERS OF THE PRESS AND PUBLIC ARE ASKED TO RETIRE.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, as extended by the Local Government Act of 1972, the press and public are excluded from the meeting for the discussion of the undermentioned items on the grounds that the publication of the matters would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.

- The Chairman made a report to the Council from the meeting with Plus Dane Housing on 19th March 2018.

22. Closure of Meeting: To formally close the Meeting.

Public Forum

A resident added his comments about the land by the grain dryer development. He also asked if the owners of the house next to the School would trim back their hedge at least another 6 inches (this has been referred to the Amenities Committee)

These minutes will be submitted for approval at the next meeting. Until then they are draft minutes.