



Goostrey Parish Council

**The Village Hall
Goostrey
Cheshire
CW4 8PE
01477 535825**

Wednesday 7th March, 2018

Dear Councillor

You are hereby requested to attend

THE NEXT MEETING OF THE PARISH COUNCIL

WHICH WILL BE HELD ON

TUESDAY 13th MARCH 2018 at 7.30pm IN THE VILLAGE HALL, LOUNGE

To be conducted in accordance with the Agenda below.

S Jones

Sharon Jones, Clerk to the Parish Council.

Residents are encouraged to attend & members of the Press are welcomed.

The Press and Public may not speak when the Council is in session unless invited to do so by the Chairman.

Public Forum 7.30 – 7.45pm. - Public comments will be taken before the Meeting commences but are restricted to 15 minutes unless the Chairman allows otherwise.

AGENDA

- 03.18.1. **Declaration of Interests:** To receive and minute any Declarations of Interest.
2. **Apologies for absence:** To receive apologies for unavoidable absence.
3. **Minutes:** To approve & sign the Minutes of the meetings of 13th February 2018.
4. **Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
5. **Committee Matters:** To receive reports from Committee Meetings held since the last PC Meeting.
 - **Staff Committee**
 - Report from Staff Meeting on 26th February 2018 – Motion to approve the purchase of two smart phones (see Appendix)
 - **VHM Committee 1st February 2018**
 - Motion to approve purchase of 100 sets of crockery for the Village Hall (See Appendix)
 - **Amenities Committee (follow up action from February PC meeting)**
 - Motion to approve the quote from Greenfingers for £200.00 + VAT to remove the plants next to the Notice Board on Bank View and to turf the ground.
 - Motion to approve payment of £197.42 incl VAT to the Clerk to purchase Hi Viz jackets and an additional speed gun (see Appendix)
6. **Planning Matters:** To receive a report from the Planning Committee Meetings on 13th March 2018
7. **Financial Payments:** To approve payments in Schedules 03/18. Includes: Salaries & expenses.
Chairman and Vice Chairman to sign the schedules of payments and two bank signatories to sign cheques at the end of this meeting.
8. **Clerk's Report:** To receive correspondence and report on actions from the previous meeting.
9. **Highways & Speedwatch:** To consider any Highways & Speedwatch matters and to take any appropriate action.
 - Speedwatch update - Clerk
 - Highways – Report from Meeting on 9th March 2018 – IO
10. **Local Policing:** To receive a report from Cllr Rathbone.
 - Select a Councillor to attend the Brereton Rural and Dane Valley Parish Councils with Police Sargeant Claire Lloyd and PCSO Liz Chesters on Monday 9th April 19.30 at Holmes Chapel Community Centre
11. **Matters arising from the Meeting with the Leader of CEC on 15th August 2017**
 - Bus Service – CMcC
 - Old Ticket Office at Goostrey Station - PG
 - Footpath from Station to Jodrell Bank - PG
12. **Local Council Award Scheme – Foundation Status – update - Clerk**
13. **Goostrey Village Archive -** To receive an update from RB
14. **Report from Safeguarding Course - Clerk**
 - Motion to appoint a Safeguarding Lead and Safeguarding Deputy.
 - Motion to propose Staff Committee draws up a Safeguarding Policy for the Parish Council to consider at the April meeting. (Information to be sent separately)
15. **Annual Parish Meeting 24th April 2017 - To agree the agenda and reports for the meeting:**
16. **Newsletter – To agree articles for the next Newsletter which must be delivered by 10th April 2017**
17. **Royal British Legion – RB**
18. **Minor Items & Items for the Next Agenda:** To take any points from Members and to note urgent items of interest.
19. **Date of Next Meeting:** To confirm the date of the next Meeting – 10th April 2018.

NOTE: Councillors required to sign minutes, the schedule of payments and any cheques will need to see the Clerk at the end of the meeting.

Chairman: Cllr. Peter Godfrey

Parish Clerk: Sharon Jones

APPENDIX 03/18.

ITEM 02.18.05 – COMMITTEE MATTERS

Staff Committee

Background: The Village Hall Caretaker and Booking Clerk, use their home phones for work purpose and claim back any expenses. However, this makes it difficult to regulate when members of the public call them.

IO proposed that it would be easier for them to have Village Hall smart phones which are to be used only for work purposes and these numbers should be the only ones advertised to the public. This enables them to have the phone with them and does not intrude on their families. It also allows the Parish Council to budget for phone costs and itemised bills can be produced. The phone sim can be purchased for £3.99 a month and the expenditure can be capped. It is a 30 day rolling contract and unused data rolls over. The allowances are 500 minutes, 500 texts and 500MB of data which is adequate for the sort of usage required. It also enables the Caretaker and Booking Clerk to have e-mail addresses and access to the online calendar for bookings, the phones also have cameras.

Motion: To propose the purchase of two mobile phones at a cost of up to £40 each and to pay ongoing costs of £3.99 per month for each phone for the VH Caretaker and Booking Clerk.

VHMC

Background: The current VH crocker is chipped and past its best and there are only around 40 of the patterned cups and saucers left. A set of at least 100 of everything, matching is required for larger functions.

White crockery is preferred as it is easy to buy new to replace breakages and it needs to be catering standard supervitrified so that it does not chip or crack so easily.

The VHMC needs to choose the crockery and 5 options have been identified. Quotes for the different types range from £416.00 plus VAT to £1,225.00 plus VAT (see attached report for details).

Motion: To propose that Parish Council approves the purchase of new crockery up to the value of £1,225+ VAT. This is subject to the VHMC choosing the most suitable option from the report.

Amenities Committee

Shrubs at Corner of Bank View and Main Road

Background: At the last Parish Council Meeting there was some debate about the removing of the shrubs around the Notice Board at the junction of Bank View and Main Road, as it is very overgrown, untidy and affect the visibility of drivers entering and exiting Bank View.

Motion: Motion to approve the quote from Greenfingers for £200.00 + VAT to remove the plants next to the Notice Board on Bank View and to turf the ground. Quote attached.

New SpeedWatch Equipment

Background At the last meeting the Parish Council approved the expenditure of up to £200.00 + VAT for these items and the Clerk was actioned to provide costs:

3 x Hi Viz Jackets (printed with Community SpeedWatch) - £ 42.02 + VAT

Bushness Speed Gun £122.50 + VAT

TOTAL=£164.52 + VAT = £197.42

ITEM 02.18.08. - CLERK'S REPORT

Actions from Last Meeting

- a. AK to chase S106 monies from Bloor Homes for the Play Area.
- b. The lack of progress in regard to the installation of Lights on Station Bridge is due to a delay in Northern Rail approving the installation of the signalling equipment on their land. PG to report this to the head of Northern Rail to see if he can get this expedited quickly – Completed.
- c. Clerk to arrange meeting between IO and Highways – Completed.

- d. Electronic safety signs for Junction of Hermitage Lane, Main Road and Booth Bed Lane - AK to try to raise the status of the project on the LAP list of projects to be considered for funding.
- e. Archive Group - CMCC to write up the proposal and give it to RB to share with VHMC.
- f. Clerk to offer the green crockery to the Scouts if they want it – Completed.
- g. Clerk to obtain costs for 3 Hi Viz Jackets and new Speed Gun for the the SpeedWatch Team

Correspondence

- a. Beverley Okill Re: Sandy lane
- b. Lee Johnson FW: Complaint regarding Resident Parking at Sandy Lane Goostrey
- c. Nikki Hewitt LCAS Invoice
- d. Mike Snape Quote for Internal Auditing Services
- e. Ann McEllin RE: Internal Auditing Services
- f. Anne Sturman Dementia friends session
- g. Liz Chesters Beat Report February 2018 ~[OFFICIAL]~
- h. Graham Dellow MID CHESHIRE AGAINST HS2 - MARCH 2018 UPDATE
- i. maryrosewreck RE: Highways
- j. Marianne Tomkinson Locals Night at the Crown on Friday 16 March 18
- k. WALKER, Julie [OFFICIAL] POSTPONED meeting Holmes Chapel Conected Communities 1 March 2018
- l. WEBSTER, Elaine FW: Annual Playground Inspection
- m. RODWAY, Matthew Automatic reply: [OFFICIAL] Station Road Goostrey
- n. Andrew Spanton Automatic reply: Report23/02/2018
- o. WEBSTER, Elaine RE: Friends of Goostrey Playground... Wood Gate Repairs...
- p. David Johnson RE: Friends of Goostrey Playground... Wood Gate Repairs...
- q. Liz Chesters RE: SpeedWatch Questions ~[OFFICIAL]~
- r. Daniel Vaughan UK Government Smart Meters Rollout 2020 (2nd email as requested)
- s. maryrosewreck Highways 16/02/2016
- t. Keir Powell-Lewis RE: Jodrell Bank Observatory - World Heritage Site Steering Group
- u. Beverley Okill Re: Sandy lane
- v. Steven Higginbottom Re: Graveyard and Village Maintenance
- w. GLOVER, Lee RE: Application For Street Furniture
- x. DOUGLAS, Paul [OFFICIAL] RE: Blue Fence at 9 Meadow Avenue.
- y. David Johnson Re: Friends of Goostrey Playground... Wood Gate Repairs..