



Goostrey Parish Council

FINANCE COMMITTEE MEETING

MINUTES of the MEETING on TUESDAY 30th JANUARY 2018, at 7.00pm in the VILLAGE HALL LOUNGE

Present: Cllrs O'Donoghue(IO)(Chairman), Morris(KM)(Vice Chairman), Bennett(RB), Godfrey(PG), McCubbin(CMcC) & Rathbone (TR)

In Attendance: S Jones, Clerk to the Council

- 1. Declaration of Interests** – None.
- 2. Apologies for absence** – None.
- 3. Minutes of meeting 3rd October, 23rd November and 12th December 2017.** – The minutes of the meetings on 3rd October and 12th December 2017 were approved and the minutes of the meeting on 23rd November were also approved subject to the addition of the Councillors present being added to the minutes.
- 4. Matters arising from the minutes** – IO updated the committee in relation to the Crossing Guard Proposal. He had informed Andrew Shanahan that the Parish Council had approved the £1500 required for the proposal for the Crossing Guard (in the budget for 2018/19) however, it was now back in his court to try to progress the matter.
Action: Clerk to chase Chalc on Risk Assessment Training and report back.
- 5. Draft Accounts for Q3 2017/18** – The draft accounts were approved subject to an investigation into excess of funds in the bank compared to the accounts system. **Action:** Clerk to investigate and to speak with the Accountant about the reports.
- 6. Financial position vs. budget Q3 2017/18** - The Finance Position vs budget was approved. There was a significant underspend in the Amenities area. **Action:** Clerk to organise an Amenities Meeting asap to see what needs to be spent before year end to include Cleaning of Road Name Signs and Checking the benches to see if they are in need of repair.

In the Parish Council Admin budget there has been no spend on the Computer this year (£300 budgeted) and we have spent less than we thought on the Web site (£200 left in budget), the Committee agreed to recommend that the £500 should be spent on updating the Parish Office furniture.

The £500 donated to the Scouts for the Lights Switch on event in 2017 can now be taken from the donations budget as there is an underspend of £500 as there has been no progress with Neighbourhood watch.

Action: RB Chair of the VHMC agreed to take up any underspend of the budget for this year with the VHMC at the next meeting (1st February, 2018).

Action: Clerk to find out if Friends of Booth Bed Lane Play Area are likely to need any funds before the end of this financial year.

- 7. Parish Council Credit Card – Update** – IO confirmed that this item would be postponed due to the amount of work required to update the finance regulations to support taking on a credit card. There were other items which demanded the Council’s attention which took priority and the Clerk was happy with putting urgent items onto her own unused credit card.
- 8. Selection of Internal Auditor** – The Clerk raised this matter and recommended that quotes were obtained from 3 local auditors (preferably the ones already looked at by Holmes Chapel Parish Council) to see if they can offer an internal audit service at a reasonable cost.
Action: Clerk to contact HC Clerk to ask for list of auditors contacted and to obtain quotes.
- 9. Minor Items and items for the next agenda**
 - RB - Parents have been parking on the verges in the car park when they collect children from school. Could some of the capital funds be used to put up bollards to stop parents parking on the grass? **Action:** RB to raise this with School at VHM
 - RB – The path between Main Road and the VH car park was under water. Can we find out if CEC will accept responsibility for the path and attend to all maintenance as they did put up a safety rail?
- 10. Next meeting – 3rd April 2018**
- 11. Close meeting** – The Meeting closed at 8.30pm