



**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD
ON TUESDAY, 10th OCTOBER 2017 at 7.30pm IN THE VILLAGE HALL, LOUNGE**

Present: Cllrs Godfrey(PG)(Chairman), McCubbin (Vice-Chairman)(CMcC), Bennett (RB), Craggs (DC), Lenihan (GL), Macfarlane (IM), O'Donoghue (IO) and Rathbone (TR)

In attendance: Sharon Jones, Clerk to the Council, Cllr Kolker (CEC) and 6 residents

- 09.17.1. Declaration of Interests:** To receive and minute any Declarations of Interest – Declarations were received from TR for planning application 17/3883C The Red Lion and GL for planning application 17/4755C – 17 Brooklands Drive.
- 2. Apologies for absence:** To receive Apologies for unavoidable absence – Apologies were received from Cllrs Morris and Williams.
- 3. Minutes:** To approve & sign the Minutes of the meetings of 12th September 2017.
Resolved: *The Parish Council resolved to accept the minutes of the meeting of 12th September as a true record of the meeting.*
- 4. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.
Cllr Kolker spoke about:
CEC council matters- – Live well has been launched it can be found on the CEC web site. It covered around 3000 services available in the CEC area. It is easy to access services via the website.
Deputy leader has been asked to step down over the Berkley Academy incident earlier this month. David Brown will no longer be a member of the Council, and he is no longer receiving allowances.
319 Bus – AK has a meeting on Thursday 12th October to find out what is happening. The Parish Council asked for options to be put forward first. AK to report back after meeting, the Leader agreed to come back with options at her meeting with the PC on 15th August.
- 5. Committee Matters:** To receive reports from Committee Meetings held since the last PC Meeting.
- **Village Hall Management Committee on 28th September 2017** – RB reported on the meeting (minutes are available on the website). RB said that the Clerk is taking comments from hirers up till Christmas. A meeting of the Joint use Committee was held on October 4th- the possibility of replacing the windows in the Hall and Lounge was discussed and CEC will provide costs before the VHMC budget meeting.
 - **Finance Committee 3rd October 2017** - IO reported on the meeting (minutes are available on the website).

The following motions were proposed by IO to Parish Council:

1. To propose that the Parish Council approves the Finance Committee's recommendation to adopt the "Risk Management Policy" (attached)
2. To propose that the Parish Council approve the Finance Committee's action plan to progress the issues Raised by the Internal Auditor whilst auditing the accounts for the year ended 31st March 2017:

Action Plan

- The Internal and External Auditors reports will be reviewed by the Finance Committee and presented to the Parish Council for approval annually at the July Parish Council Meeting with a plan to carry out any actions raised in the reports. This will be listed

under an agenda item and minuted.

- Amend fixed asset register to reflect the requirements of the annual return. Each asset will be listed with its original cost and the value assigned to it for annual reporting purposes.
 - Assets will not be depreciated as this is surplus to requirements
 - A physical verification of assets will be undertaken annually. The date of the check and the name of the person carrying out the verification will be noted against the asset.
3. To propose that the Parish Council approves the Finance Committee's recommendation to accept the Internal and External Auditors reports for the year ended 31st March 2017.
 4. To propose that the Parish Council approves the adoption of the Risk Management Policy recommended by the Finance Committee.
 5. To propose the Parish Council accepts the Q2 2017/18 Unaudited Accounts and the Q2 2017/18 Actuals vs Budget reports.
 6. To propose that the Parish Council accepts all recommendations and proposals in the Finance Minutes of 3rd October 2017 (other than those specifically mentioned in separate motions).

Resolved: *The Parish Council Resolved to accept Motions 1 –6 as proposed.*

- **Amenities Committee 4th October 2017** – GL reported from the Amenities Committee Meeting (minutes are on the website).

Resolved: *The Parish Council resolved to accept the report from the Amenities Committee meeting on 4th October.*

6. **Planning Matters:** To receive a report from the Planning Committee Meeting on 10th October 2017. DC reported on the meeting (minutes for the meeting of 10th October are available on the website).

RB questioned the Committee's decision not to object to the 11 Willow Lane appeal. He believed the Parish Council should support CEC in their objection. After some discussion, the Planning Committee's report was put to the vote.

Resolved: *The Parish Council resolved to accept the report from the Planning Committee meeting on 10th October.*

RB pointed out that the wording used by the Planning Committee when commenting on applications prior to receipt of JBO's comments needed to be improved. Action: Planning Committee to agree on a standard comment to be made on all such applications in the future.

7. **Financial Payments:** To approve payments in Schedules 10/17. Includes: Salaries & expenses.

Resolved: *The PC resolved to approve the payments in Schedule 10/17.*

PG & CMcC signed the Payment Schedule.

8. **Clerk's Report:** To receive correspondence and report on actions from the previous meeting

Actions from the last Meeting

- a. Clerk to check that the defibrillator meets current standards. If it does order new battery (cost approx. £200 + VAT) **Completed**
- b. Clerk to put in a request to CEC Highways for a new lamp post at the corner of Main Road and Bank View and give report number to AK to progress. **Clerk to send number of request to AK.**
- c. Clerk to remove Neighbourhood Plan item from the agenda for all PC meetings unless requested to add it.
- d. Clerk to remove Capital Projects Working Party item from the agenda for PC meetings unless requested to add it. **Completed**
- e. As there was no timescale for CEC to come back with the result of the bus consultation, AK was asked to let us know if there is any news. **AK to report back after meeting re 319 Bus.**
- f. Clerk to arrange for the next newsletter to be delivered by a local delivery service. **Completed**

Correspondence

- a. Jackie MacArthur - Congleton Neighbourhood Plan Regulation 14 Stakeholder Consultation
- b. Rural Services Network Weekly Email News Digest - Monday, 2 October, 2017
- c. JONES, Tina [OFFICIAL] Connected Communities Newsletter September / October 2017
- d. Jane Stubbs Parish Council comments on Planning Application 17/4451C
- e. Jackie Weaver Notes from the Brereton Rural Parishes Meeting
- f. CVS Cheshire East's E-Bulletin - 29th September 2017

Chairman: *Cllr. Peter Godfrey*

Parish Clerk: *Sharon Jones*

- g. Trevor Shepherd PC Comments to CEC
- h. Linda Minshull RE: Sandbach Town Council Mayor's Bal
- i. Oliver Dickinson Re: The Bongs
- j. Carolyn Lowe Arclid 20/09/2017
- k. Darren Neighbour RE: Transfer of Land to Church from Goostrey Parish Council
- l. Mike Dawber RE: NCR 9754 Chairs
- m. GLOVER, Lee RE: Highways dates for meeting with Lee Glover
- n. Adam Keppel-Green September SLCC Cheshire Branch Meeting
- o. Hazel Merrill E-Bulletin
- p. Lisa Moncur Transfer of land by Goostrey Parish Council to St Lukes church as a burial ground

Action: Clerk to add GL to the list of attendees at the Chalc Annual meeting on 19th October 2017.

9. **Highways & Speedwatch:** To consider any Highways & Speedwatch matters and to take any appropriate action.
- Speedwatch update - The Clerk updated the Council on the current position. There would be two speedwatch sessions before the end of British Summer Time. The Clerk and one other team member would be trained to carry out speedwatch sessions and there would be meeting for all the Speedwatch team members in November to decide how to carry on with Speedwatch during the Winter months.
 - Consider actions needed in response to the introduction of car parking charges at the station which has led to additional cars parking on Station Road. *This was covered in the Planning Meeting item 5. Committee Matters.*
 - Additionally RB mentioned that the owners of the Red Lion had offered free parking for people going to the Station, which should help to alleviate the problem of people parking on the road if they do not wish to pay to park in the Car Park. AK publicly thanked the owners of the Red Lion for their offer to allow Station users to park in their Car Park.
10. **Local Policing:** To receive a report from Cllr Rathbone. – Nothing to report.
Action: Clerk to circulate the Beat Manager's report circulate to all Councillors.
11. **Matters arising from the Meeting with the Leader of CEC on 15th August 2017 – PG**
- **319 Bus** – previously discussed
 - **Railway bridge** – we are still awaiting the detailed plan. Work is scheduled for 2018.
 - **Transfer of the Bogbean to the Parish Council**– nothing has been received from CEC regarding ownership
 - **Ticket office at the Station** – PG to remind Cllr Bailey that she agreed to write to the Railway Companies expressing CEC's support for renovation of The Old Ticket Office. **New Foot Path to Jodrell Bank from Goostrey Station** – There are two possible routes. PG proposed that the Parish Council support these two routes to be put forward to Cllr Rachel Bailey to put to Jodrell Bank.
Resolved: *The Parish Council resolved to support the two routes to be send to Cllr Bailey who would put them forward to Jodrell Bank.*
12. **Funding of NHS Services in East Cheshire** – Letter prepared by IM For the Council to Review
IM had instructed the Clerk to use the standard format letter to be put onto the Parish Council Letterhead and distributed to all councillors. IM invited comments from the Councillors regarding the letter itself and who it should be sent to.
Resolved: *The Parish Council resolved to accept the letter and to send it to the following:*
- *The Prime Minister*
 - *The Secretary of State for Health*
 - *Our Local MP*
 - *Practice Manager at Holmes Chapel Medical Centre*
- Action:** Clerk to send letter as outlined.
13. **Local Council Awards Scheme** – PG
The Chairman explained that there were still a few policies which needed to be reviewed by the Staff Committee in order to be brought to the next Parish Council Meeting for approval before we can apply
Chairman: Cllr. Peter Godfrey *Parish Clerk: Sharon Jones*

for the award.

14. **Minor Items & Items for the Next Agenda:** To take any points from Members and to note urgent items of interest.

- Clerk reported to councillors that the Newsletter was completed and printed and copies were awaiting delivery using The Leaflet Team wc 16th October.

15. **Date of Next Meeting:** To confirm the date of the next Meeting – 14th November 2017.

16. **PART TWO**

MEMBERS OF THE PRESS AND PUBLIC ARE ASKED TO RETIRE.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, as extended by the Local Government Act of 1972, the press and public are excluded from the meeting for the discussion of the undermentioned items on the grounds that the publication of the matters would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.

- **Resident Complaint** – CMcC relayed the nature of the complaint to the Parish Council. After some discussion, the matter was deemed not to be a Parish Council Matter but the details of the complaint would not be released due to the sensitive nature of the complaint.

Resolved: *The Parish Council resolved not to take any action regarding the complaint.*

17. **Closure of Meeting:** The meeting closed at 21:00

Public Forum

A resident asked if the Parish Council was responsible for cutting the grass and keeping Sheabrook bank tidy. **Action:** Clerk to ask J Bloor to cut the grass and make the bank tidy.

These minutes will be submitted for approval at the next meeting. Until then they are draft minutes.