



VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES of the MEETING ON THURSDAY 27th JULY at 7.00pm in the VILLAGE HALL, COMMITTEE ROOM

Present: Cllrs Bennett (Chairman), Lenihan, O'Donoghue, S Ball (VHPFF), E Brandreth(VHPFF & VH), T Collins(VHPFF), L Atkins (School), J Schurer-Lewis (School) and S Jones(VH/Clerk)

1. DECLARATIONS OF INTEREST- None.
2. APOLOGIES FOR ABSENCE – None.
3. MINUTES OF MEETING OF 11TH MAY 2017 – Approved as s true record of the meeting.
4. ACTIONS FROM THE MEETING OF 11TH MAY 2017
 - a Removal of dead leg piping – JSL awaiting a report from Worths' as to when this might be done.
 - b JS-L indicated that quotes for the new locks for the hall and entrance doors had been received @ £135 for each lock including fitting (this could be paid for from the current year's improvements budget) – Parish Council has requested a copy of the recommendation. – *The CEC Compliance Officer made the recommendation for the locks to be changed to comply with fire regulations for emergency exits. We are currently awaiting a date for the installation of the new locks.*
5. VILLAGE HALL SECURITY & LIGHTING - None
6. CLEANING & CARETAKER ARRANGEMENTS - None
7. VILLAGE HALL IMPROVEMENTS – RB brought a schedule of the works to be carried out with start dates and duration.
 - Refurbishment of Bar Servery Kitchen and doorway to Hall – RB – works to be carried out wc 14th August for one week.
 - Hall & Lounge Decoration – RB – works to be carried out from 14th August for 2 weeks.
 - Resurfacing of the Stage- RB – works to be carried out Friday 28th & 31st July 2017.
 - Stage Lighting – RB – This project is still ongoing.
 - Cleaning Lounge Carpet – Approval of quote from Safeclean for £178.00 plus VAT – the Committee approved the quote. Action: Clerk to book for the carpet to be cleaned wc28th August.
8. VILLAGE HALL MAINTENANCE/REPAIRS - None
9. LATE PAYMENTS - Report on overdue payments - None
10. ANY OTHER BUSINESS – None
11. DATE OF NEXT MEETING – 28th September 2017 at 7pm in the Main Hall.