



Goostrey Parish Council

PLANNING COMMITTEE

MINTUES FOR the MEETING on TUESDAY 13th JUNE 2017 at 7.00PM

IN THE VILLAGE HALL, LOUNGE

Present: Cllrs Bennett (in part), Craggs, Godfrey, McCubbin, Lenihan, Morris, Rathbone & Williams (in part)

1. **Election of Chairman** – *Resolved:* Cllr Morris was elected Chairman.
2. **Election of Vice Chairman** – *Resolved:* Cllr Craggs was elected Vice Chairman
3. **Declarations of Interest** – None.
4. **Apologies for Absence** - None
5. **Minutes of the Meeting of 30th May 2017** - *Resolved:* The minutes of the meeting on 30th May were accepted as a true record of the meeting.
6. **Planning Applications**
 - **17/2776C** - Cherry Tree Cottage, 59, STATION ROAD – Extend existing conservatory to rear and side of property – Comments due by 28th June.

Decision: No objections

7. **Developer Engagement Policy** – To review the proposed policy (circulated).

The Committee reviewed the policy proposed by PG.

Resolved: The committee agreed to propose to the Parish Council that the policy using option 2 in section A and also section B be adopted. Attached.

8. **Correspondence**

- Update on Fences on Willow Lane – SJ that she had registered the complaint from a resident about the height of the fences with Planning Enforcement. The officer had visited the site and had established that one property had planning permission for the fence and that the second had removed his hedge and there was a fence behind it which he replaced as it was in need of repair (the fence was 1.8m and was replaced with the same). He is awaiting a reply from the 3rd resident.

9. **Minor Items and Items for the Next Meeting** - None

10. **To confirm date of the next** -The date of the next meeting will be 11th July 2017.



Draft Developer Engagement Policy

A. Pre-application

Option 1.

1. No private meetings with Developers will take place.
2. No presentations to the Parish Council will be allowed as these are matters for the Planning Committee
3. Developers wanting to engage with the community pre-application, will be advised that it is Parish Council policy that this be done through an Open Day organised by the Developer at which members of the public and Councillors can learn about their proposals and provide feedback
4. Developers will also be advised that they can request to make a short pre-application presentation to the Planning Committee
5. If a Developer makes such a request, and the Chair of the Planning Committee deems the proposal to be of such significance that it should be presented to the Committee pre-application, it shall be put on the agenda for the next Planning Committee.
6. When a pre-application presentation is on the agenda for a Planning Committee meeting, the chair will suspend Standing Orders for that item to allow members of the public to address the meeting as follows;
 - Presentation by Developer (maximum 5 minutes)
 - Questions by Councillors (maximum 5 minutes)
 - Questions or comments from members of the public (maximum 5 minutes)

Option 2

1. No private meetings with Developers will take place.
2. No pre-application presentations to the Parish Council or Planning Committee will be allowed
3. Developers wanting to engage with the community pre-application, will be advised that it is Parish Council policy that this be done through an Open Day organised by the Developer at which members of the public and Councillors can learn about their proposals and provide feedback

B. Post Application

1. Developers wanting to speak to the Planning Committee in support of a submitted application, will be able to do so during the Public Forum at the start of the Planning Committee meeting which is to consider that application.

Draft Policy for Public Participation at Planning Committee Meetings

1. Members of the public can speak at meetings of the Goostrey Parish Council planning committee. The period of time which is designated for public participation shall normally not exceed 15 minutes, with no more than 6 minutes devoted to any one topic, but may be extended at the discretion of the chair. In the event of several people wishing to speak either in favour or against an issue, the respective group(s) will be requested to select one spokesperson to address the Council. One person wishing to speak either in support or against an issue will be allowed to address the committee even if no other person wishes to present an opposing argument. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes.
2. Public participation is best used for issues already on the agenda where a decision will or could be made by the committee at the meeting. Questions should ideally be submitted to the Parish Clerk three working days prior to the respective meeting. This is to allow sufficient time for research and preparation of an appropriate response. Questions may be submitted to the Parish Clerk either in writing, by telephoning or by e-mail for the respective meeting. It is important to note that the council is unable to make a decision binding in law unless a specific item has been included on the agenda.