



Goostrey Parish Council

VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 1st FEBRUARY 2017 AT 7.00PM IN THE SUNSHINE ROOM

Present: Cllr R Bennett (Chairman), Cllr G Lenihan (Vice-Chairman), L Atkins, J Schurer-Lewis, T Collins (VHPFF), E Brandreth, S Ball & S Jones.

1. DECLARATIONS OF INTEREST - None
2. APOLOGIES FOR ABSENCE - None
3. MINUTES OF THE MEETING OF 23rd NOVEMBER 2016

The minutes of the meeting of 23rd November were accepted as a true record of the meeting.

4. ACTION FROM THE MINUTES OF 23RD NOVEMBER 2016

- a **Replacement of glass in windows in the Committee Room & re painting the Committee Room.** SJ reported that the cost would be £100 + VAT for one window and £180 + VAT for two. Clear glass would be used. **Action:** SJ to arrange for the windows to be replaced and room to be painted. **Completed.**
- b **New Wine Glasses** – New wine glasses were purchased for the Village Hall in December 2016. **Completed**
- c **Budget 2017/18**

The Committee recommends that the budget for VH expenses remains unchanged and that the additional fee payable for grounds maintenance which is usually around £200 is added to the recharge. – **Completed.**

JS-L indicated that quotes for the new locks for the hall and entrance doors had been received @ £135 for each lock including fitting (this could be paid for from the current year's improvements budget) – Parish Council has requested a copy of the recommendation. – *The CEC Compliance Officer made the recommendation for the locks to be changed to comply with fire regulations for emergency exits. We are currently awaiting a date for the installation of the new locks.*

VH Salary and Expenses will be reviewed by the Parish Council Finance Committee. – The Parish Council increased the salary bill by a percentage to account for a possible rise in the minimum wage. **Completed.**

5. VILLAGE HALL SECURITY & LIGHTING – SB requested that the Car Park sign indicating that cars are parked at the owners risk be replaced as it is illegible. **Action:** SJ to get prices for a new sign.
6. CLEANING & CARETAKER ARRANGEMENTS.
7. VILLAGE HALL IMPROVEMENTS – Hall Decorating and works to Village Hall – Summer 2017. Action: SJ to ask CEC for quotes for decorating the Hall and Lounge separately and a price for the work to be done together. The committee agreed that the Village Hall will be closed from the whole of the school summer holidays in order for the work to take place. SJ also requested that the resurfacing of the hall floor be done after the decorating and after any other work to be done in the hall. This was agreed by the committee. **Action:** SJ to request a quote for resurfacing the stage from Ashely's.
8. VILLAGE HALL MAINTENANCE/REPAIRS - None
9. LATE PAYMENTS - Report on overdue payments - None
10. ANY OTHER BUSINESS
 - VHMC to consider the hiring of VH car park to a resident for wedding parking. – The committee agreed that the only fair way for the car park to be hired was for the resident to hire the main hall and lounge.
11. DATE OF NEXT MEETING – 19th April in the Junior Hall.