

## USE OF CHESHIRE EAST SCHOOL KITCHEN AT GOOSTREY COMMUNITY PRIMARY SCHOOL

- It is not Cheshire East Catering Services policy to allow the use of their school kitchen equipment without hirers completing a risk assessment to ensure full health & safety requirements are being met, for both cleaning (inc. COSHH implications of using any cleaning chemicals on site) and correct use of equipment.
- Risk of cross contamination must be considered a high risk and therefore should any hirer wish to bring uncooked/unwashed food into the school kitchen they must discuss with the catering supervisor first.
- If hirers wish to use any CEC or school kitchen equipment they must sanitise thoroughly both before and after use.
- Hirers may not use the fridges, freezers or deep fat fryers in the school kitchen due to risk of cross contamination and compromising the safety of school products within them.
- Any bookings to use the school kitchen must include caretaker services, as the village hall caretaker has received training by CEC and will check hirers have cleaned the kitchen after use to the required high standard so pupils meal preparation is not compromised.
- Hirers are not permitted to use school dishcloths, tea towels or oven gloves due to risk of cross contamination.
- There are signs in the school kitchen to indicate which appliances must be left switched on. Hirers must not turn off these appliances under any circumstances.
- Any loss or damage will be charged to the hirer by the school.

February 2014

## USE OF SCHOOL KITCHEN – RISK ASSESSMENT

<b>Organisation/Hirer:</b>		<b>Date of assessment:</b>	
<b>Name of Assessor:</b>	<b>Event Date:</b>	<b>Booking Reference:</b>	
<b>Event Name/Purpose:</b>			

Return to: Goostrey Parish  
 Council  
 The Village Hall  
 Goostrey  
 Cheshire  
 CW4 8PE  
[parishcouncil@goostrey.fslife.co.uk](mailto:parishcouncil@goostrey.fslife.co.uk)

No.	Potential Hazard	Groups of People at Risk	Existing Control Measures	Risk Priority	Additional Controls Required to Minimise Risk
1.	Cross contamination	School Pupils			

<b>RISK PRIORITY</b> HIGH ,MED OR LOW	<b>HIGH;</b> accident likely with possibility of causing serious injury or loss <b>MEDIUM:</b> possibility of accident causing minor injury or loss <b>LOW;</b> accident unlikely with control measures in place
---	--

<b>Organisation/Hirer:</b>		<b>Date of assessment:</b>
<b>Name of Assessor:</b>	<b>Event Date:</b>	<b>Booking Reference:</b>
<b>Event Name/Purpose:</b>		

Return to: Goostrey Parish  
 Council  
 The Village Hall  
 Goostrey  
 Cheshire  
 CW4 8PE  
*parishcouncil@goostrey.fslife.co.uk*

**RISK ASSESSMENT CONTINUED – FOLLOW UP ACTIONS – Review Date : .....**

No.	Potential Hazard	Action to be Taken	By Whom	Target Completion Date	Action Completed (Signed & Dated)