



Goostrey Parish Council

FINANCE COMMITTEE

MINUTES of the MEETING on TUESDAY 24th NOVEMBER 2015

Present: Cllrs M^cCubbin (CM^cC)(Chairman), Bennett (RB), Caulkin (CC), Godfrey(PG), O'Donoghue (IO) & Rathbone(TR)

Apologies: None

In attendance: Sharon Jones, Clerk to the Parish Council

1. Declarations of Interest - None.

2. Apologies for Absence – None.

3. Minutes of the Meeting of 5th October 2015 – The minutes were accepted as a true record of the meeting.

4. Matters arising from the Minutes of the Meeting of 5th October 2015.

a. Asset Register

Action: Clerk and RB to carry out an audit of the assets before the next meeting. **Completed. Clerk to circulate to councillors before the next meeting.**

b. Risk Management

Action: Clerk to check latest guidance on financial risk management for PC's. Risk Assessments for VH hire and PC events have been circulated to Cllrs McCubbin and Godfrey and Bennett for comment. **Clerk to circulate to councillors before the next meeting.**

5. Financial Position vs budget to date.

CMcC reviewed the financial positions vs budget to date and advised that everything seemed to be on track.

6. To Agree a the Budget for 2016/17 to put forward to the Parish Council for Approval

Note: this is not a final budget it is to put forward to the Parish Council for discussion and then approval

- Amenities Budget – the following changes to last year's budget were applied:

Additional donation of £1000 for Speedwatch

Reduction for grass cutting to £500

Increase for Repairs to Notice boards etc by £500 to £1000 to repair or purchase new notice board.

Christmas lights on the Bogbean reduced from £500 to £100.

Planters increase from £700 to £800 for new brackets for hanging baskets

Total budget £10,150

- Village Hall Budget – the following changes to last year's budget were applied:

Recharge for 2016/17 reduced from £14000 to £12000

VH Window Cleaning is now included in salary for VH Cleaner

VH Hall staff salaries are increased giving a total salary bill for VH Staff of £13,080.93

Total budget £29,951.93.

- Parish Council Budget – the following changes to last year's budget were applied:

Administration

Audit fee reduced to £500 from £600

Telephone and Broadband combined and reduced from £550 to £450

Web site increased by £250 to £1000

Legal and Professional fees reduced from £5000 to £1500

Subscriptions increased by £100 to £900

Chairman: Cllr Peter Godfrey

Clerk: Sharon Jones

New items added for Councillors Expenses £1000

New finance system £1000

Donations

Goosfest reduced by £500 to £500

Roseday reduced by £100 to £700 (to pay for the portable toilets only)

Goostrey Archive Group donation reduced by £300 to £200

Friends of Boothbed Play area new donation of £200

Homewatch new donation of £500

Miscellaneous

Miscellaneous reduced from £2000 to £1000

Poppy wreath increased to £25

Salaries and Expenses

Increase Clerks salary of £2694 to account for additional hours if required

Employers NIC for Clerk increased by £320 to £500

Litter Picker position has been removed reducing the budget by £500

Total for Parish Council £23200

TOTAL Amenities, VH and PC £46139.99

- Neighbourhood Plan
A budget of £20,000 would be required for 2016/17
- Reserves
VH Recharge for 2015/16 £14000
VH Recharge for 2012/13 £12479.99
Gladman Appeal £15,000
VH Ceiling and Lighting £4500 (may be invoiced in 2015/16)

Actions: The budget needs to be considered by the PC at the December PC meeting and a decision on increasing the precept to cover the NP needs to be made. The Precept needs to be agreed by the Parish Council at the January PC Meeting at the latest. The PC also needs to decide at the December meeting if it wishes to continue with the Gladman Appeal as this has now been recovered by the Secretary of State.

Additional items such as the dishwasher, crockery and refurbishment of the VH kitchen would need to be considered by the PC as items to be purchased from other funds rather than through the budget.

7. Any Other Business – None.

8. Date of Next Meeting - 5th January 2015.